

URGENT NOTICE

Date: 21.05.2023

All Teachers and staff are directed to remain present compulsorily from 22.05.2023 and **no casual leave or any other leave can be granted as per order except the leave taken against Hospitalization, Bereavement in the family, Severe illness and absent from duty since 19.05.2023 or leave already enjoying against Child care leave, Maternity leave, Medical Leave or Earned leave sanctioned before 19.05.2023** to comply Government Order vide Memo. No. 3371-F(P2) dated 20.05.2023. Special Theoretical Classes may be arranged through online and Practical Classes/Internal Examinations must be arranged at college Premises to prepare the students for the forthcoming Examinations as a Best Practice of Teaching and Learning. **College Library will also remain opened as usual.** This is most urgent and specific attendance report is to be sent to DPI before 1.00 p.m. daily.

Principal