



NETAJI SUBHAS OPEN UNIVERSITY
SCHOOL OF EDUCATION

25/2 Ballygunge Circular Road, Kolkata-700019
Phone Number: 03340047570/1, Email: schooledu@wbnsou.ac.in

ANNEXURE VII (Part-II)

PRACTICAL WORK

- a. WORKSHOP BASED PRACTICUM – I (50 marks)
- b. MINOR PRACTICUM (SCHOOL BASED ACTIVITIES) (50+50=100 MARKS)

FIRST YEAR (2013 -2014)

- Workshop for PRACTICAL WORK will continue for eight days at a stretch (including Saturday and Sunday). Attendance in the workshop is compulsory.
- No students will be considered to appear in the term end examination without completion of all the workshop sessions.

WORKSHOP BASED PRACTICUM – I (50 marks)

OBJECTIVES:

- To help student teachers discover and develop open-mindedness, the attitude of a self motivated learner, having self knowledge and self-restraint.
- To help student teachers develop the capacity for sensitivity, sound communication skills and ways to establish peace and harmony.
- To develop the capacity to facilitate personal growth and social skills in their own students.

Organisation of Workshop based Practicum

It has three parts -

- Pre-workshop activities;
- Activities during Workshop;
- Post-workshop activities;

Functions of Pre-workshop activities

- Reading of the concerned study materials;
- Use of reference books, articles etc. as required by you;
- Keep your presentations, reports, seminar papers etc. for the use in the workshop activities;
- Consider materials for the preparation of teaching aids;
- Try to develop quality teaching aids with the help of the peers;



Activities during Workshop

- 1) During workshops there will be:
 - i. Plenary sessions
 - ii. Joint sessions
 - iii. Group sessions
 - iv. Feedback sessions
 - v. Presentation of micro lessons in simulated and real situations
 - vi. Presentation of macro lesson plans in simulated and real situations
- 2) Direct contact with the teachers and the peer groups

Post-workshop Activities

This is the third and last part of the workshop session. Here the student-teacher will recapitulate the workshop activities and practice them at their home for future activities. This will help them in their professional work to improve quality of teaching learning activities.

All the activities are compulsory during the Workshop session. But Report of any 8 of the 15 activities are to be submitted in writing to the coordinator of the respective study centres for external and internal evaluation.

INTERNAL ASSESSMENT (50 Marks)

Assessment of eight activities 8X5 - 40

One seminar lecture (compulsory) - 10

Total --- 50

Tools of Assessment / Evaluation will be supplied separately.

List of Workshop Based Practicum – I

1. Contemporary issues and concerns in Elementary Education in India;
2. Practice teaching skills (Micro Teaching),
3. Lesson Planning,
4. Models of Teaching,
5. Systems Approach in Education,
6. Different Approaches of teaching,
7. Marking vs Grading,
8. Orientation on 'School Based Activities',



9. Content Analysis (Language, Social Sciences, Science & Mathematics),
10. Preparation of teaching Aids,
11. Use of Statistical techniques,
12. Interpretation of test scores,
13. Development of Action Research Proposal.
14. Inclusion in education,
15. Writing Instructional Objectives.

One SEMINAR lecture is compulsory for every student. Presentation time is 10 minutes for each student. Seminar topic is to be selected from Workshop Based Activities or from any Contemporary and relevant Issues of Education.

BROAD FRAMEWORK OF WORKSHOP BASED PRACTICUM – I

Time schedule of the workshop

(From Day 1 to Day 7)

| Plenary Session | General Session | Group Activity | Lunch break | General Session | Group Activity/ General Session |
|-----------------|-----------------|----------------|-------------|-----------------|------------------------------------|
| 10 – 11 | 11 – 12 | 12- 2.0 | 2.0-2.30 | 2.30-3.30 | 3.30-4.30 |

DAY -1

Plenary and General Session (10-11)

Welcome Address by the Workshop Director and discussion on the B.Ed. programme (aims, objectives, necessity, etc.)

*Discussion on Contemporary issues and concerns in Elementary Education in India.

General Session (11- 12)

*Discussion on Practice teaching skills (Micro Teaching)

Group Activity (12-2.0)

*Preparation of Micro Teaching Plan on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

The following 7 skills are to be practiced during Micro Teaching Sessions-

1. Introducing a lesson
2. Questioning
3. Explaining



4. Illustrating with examples
5. Stimulus Variation
6. Using black-board
7. Achieving closure

General Session (2.30-3.30)

*Discussion on Writing Instructional Objectives

Group Activity (3.30-4.30)

*Seminar Lecture: Four Groups

DAY -2

Plenary and General session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1or 2 participants.

*Feedback from participants.

General Session (11-12.0)

*Discussion on Lesson Planning

Group Activity (12.0-2.0)

*Preparation of Lesson Plan on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

General Session (2.30-3.30)

*Discussion on Inclusion in education

General Session (3.30-4.30)

*General discussion on Different Approaches of teaching

DAY -3

Plenary and General session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1or 2 participants.

* General discussion on Models of Teaching.

General Session (11-12.0)

* Discussion on Preparation of Teaching Aids



Group Activity (12.0-2.0)

*Preparation of Lesson Plans on Method subjects by the application of any teaching Model (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

General Session (2.30-3.30)

* Use of Statistical techniques (Graphical methods only)

Group Activity (3.30-4.30)

* Seminar Lecture: Four Groups

DAY -4

Plenary and General Session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1or 2 participants.

* Development of Action Research Proposal

General Session (11-12.0)

* Participants will develop any one TA with the help of the Work Education Teacher

Group Activity (12.0-2.0)

* Presentation of Micro Lesson Plans on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

General Session (2.30-3.30)

* General discussion on Systems Approach in Education

General Session (3.30-4.30)

* Seminar Lecture – Four Groups

DAY -5

Plenary and General Session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1or 2 participants.

* Development of Action Research Proposal

General Session (11-12.0)

* General discussion on Writing Instructional Objectives



Group Activity (12.0-2.0)

* Presentation of Micro Lesson Plans on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

General Session (2.30-3.30)

* General discussion on Orientation of 'School Based Activities'.

Group Activity (3.30-4.30)

* Development of Action Research – Divide students in to any 4 groups

DAY -6

Plenary and General session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1 or 2 participants.

* Discussion on Marking vs Grading

General Session (11-12.0)

* Discussion on Interpretation of test scores

Group Activity (12.0-2.0)

* Practice teaching on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

Group Activity (2.30-4.30)

* Practice teaching on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

DAY -7

Plenary and General Session (10-11)

Welcome by the Workshop Director. Submission of short report on previous day activities by the students and discussion on it by 1 or 2 participants.

* Development of Action Research Proposal

General Session (11-12.0)

* Develop of Instructional Objectives by the Participants

Group Activity (12.0-2.0)

* Group Activity on Content Analysis in Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.



Group Activity (2.30-4.30)

* Presentation of Micro Lesson Plans on Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

DAY -8

Plenary and General Session (10-11)

Welcome address by the Workshop Director. Submission of short report on previous-day activities by the participants and discussion on it by 1or 2 participants. Submission of the total report by the participants in a composite form.

*Feedback from Participants on the whole programme.

General Session (11-12.0)

* Discussion on Studying Library operations

Group Activity (12.0-2.0)

* Group Activity on Content Analysis in Method subjects (4 groups : Languages, Science, Social Sciences & Work Education). Subject teachers will present here.

VALEDICTORY SESSION (FROM 2.0)

MINOR PRACTICUM School Based Activities (100 MARKS)

INTERNAL - 50

EXTERNAL - 50

100

OBJECTIVES

After completion of the activities student teachers will be able to –

1. Understand the concept, objectives and salient features of the Programme;
2. The student- teachers will perform their school activities properly;
3. Device ways for disposal of produced products effectively.

LIST OF SCHOOL BASED PRACTICAL ACTIVITIES (MINOR PRACTICUM)

There are fifteen (15) school based activities. Student teachers will select any ten (10) and submit a comprehensive report to the Coordinator for evaluation.

1. Addressing the school assembly



2. Maintenance of school registers and records
3. Organisation of an educational field trip
4. Exercise in the preparation of low cost and no cost teaching aids
5. Book binding
6. Constructing an achievement test
7. Preparing an Action Research Plan
8. Preparation of Cumulative Record cards
9. School time table (Class-wise and teacher-wise)
10. Organisation of Teachers' Council meeting
11. Studying Library operation
12. Organising quiz / debate programme
13. Work Experience (any one- Model making, Collage work, Puppet making)
14. Work Experience (any one- Preparation of Exhibits/ Display Board/ Scrap Book)
(These will be chosen from Health education, Environment education, Social Work, Art Education)
15. Selection of a topic from any subject (up to class VIII) & prepare a PPoint for presentation

Evaluation of School Based Activities

Internal Assessment

| | |
|----------------------------|-------|
| Total Marks – | 50 |
| Workshop activities – | 10 |
| Report submission - 10X4 = | 40 |
| | ----- |
| Total --- | 50 |

External Assessment

Report submission - 10X5 = 50

Format for Preparing Comprehensive Report

1. Name of the Activity
2. Objectives
3. What did you do to organise it
4. Contribution –
 - i. you
 - ii. Your head teacher
 - iii. Mentor
5. Output of the Activity
6. Your personal-
 - i. Observations
 - ii. Experiences
 - iii. Difficulties faced (if any)
7. Feedback from –
 - i. Students
 - ii. Colleagues
 - iii. Mentor



PARTICIPANTS ARE DIRECTED NOT TO SUBMIT SAME TOPIC FOR WORKSHOP BASED OR SCHOOL BASED ACTIVITIES.

Tentative dates of WORKSHOP BASED activities

26th December 2013 to 2nd January 2014

Submission of Reports on Workshop Based and School Based activities

Both Workshop Based and School Based activities are to be submitted (TENTATIVE) to the Coordinator for assessment on or before **17th January 2014.**

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