




UNIVERSITY OF CALCUTTA

Notification No. CSR/ 62 /16

It is notified for information of all concerned that in terms of the provisions of Section 54 of the Calcutta University Act, 1979, (as amended), and, in exercise of his powers under 9(6) of the said Act, the Vice-Chancellor has, by an order dated 18.11.2016 approved the Revised Examination Regulations for the B.A./ B.Sc./ B.Com. (Honours / General/ Major) and B.Mus. (Honours / General) under 1+1+1 system under this University (Admission Regulations was notified under Notification No.CSR/21/16 dated 06.05.2016) as laid down in the accompanying pamphlet.

The above shall be effective from the academic session 2016-2017 and onwards.

SENATE HOUSE
KOLKATA-700073
The 2nd December, 2016


(Prof. Dr. Soma Bandyopadhyay)
Registrar (Acting)

02 .12.16

EXAMINATION REGULATIONS

For the Three-year B.A./B.Sc./B.Mus. (Honours/General) and B.A./B.Sc./B.Com. (Major) Degree Courses (Under 1+1+1 System) to be introduced from the academic session 2016-2017 and to be known as 1+1+1-2016 Regulations

1. a) Examination under the Three-year B.A./B.Sc./B.Mus. (Honours/General) and B.A./B.Sc./B.Com. (Major) Degree Courses will be conducted in three parts: Part-I, Part-II and Part-III with Part-I Examination excluding the Compulsory Language Group to be held ordinarily in May at the end of first year course of study, Part- II Examination to be held ordinarily in April at the end of second year course of study and Part-III Examination to be held ordinarily in March at the end of third year course of study. Examination in Compulsory Language Group will be held in respective colleges at the end of first year of study.
- b) For the purpose of this regulations, '*subject*' will also mean '*group of subject(s)*'.
- c) A candidate shall be deemed to have prosecuted a regular course of study in an affiliated College/Institution if he/she has attended at least 75% of the lectures delivered and 75% of the practical classes held separately in each of his/her subjects concerned of each part of the B.A. /B.Sc./B.Mus. (Honours/ General) and B.A./B.Sc./B.Com. (Major) Degree Courses.

A candidate with less than 75% but not below 60% of attendance in one or more subjects shall be declared 'Non-Collegiate' and may be allowed to appear at the concerned examination on payment of requisite Non-Collegiate Fee. A candidate with less than 60% attendance separately in lectures delivered and practical classes held in one or more subject(s) shall be declared 'Discollegiate' and shall be debarred from appearing at the examination.

Attendance in a subject shall be counted from the date of commencement of classes or admission to the course whichever is later.

2. First year classes for B.A./B.Sc./B.Mus. (Honours/General) and B.A./B.Sc./B.Com. (Major) courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. Examination of the year conducted by the West Bengal

Council of Higher Secondary Education. Second year and third year classes shall commence ordinarily within seven days from the date of completion of Part-I and Part-II examinations of the year respectively and students should report for provisional enrolment to their respective Colleges/Institutions accordingly.

3. An affiliated College/Institution shall submit application forms in prescribed format duly filled-in by the candidates intending to appear at the said examination(s) to the Controller of Examinations within the last date fixed by the University.

Admit Card for an examination shall not be issued to the college concerned in favour of a candidate unless his/her application is duly filled-up in all respects and particularly in regard to : i) date of admission to the first year class with current subject combination, ii) year of first appearance in the examination of the part concerned and iii) year(s) of appearance(s) in the Part-I, Part-II and Part-III Examinations as the case may be together with the results thereof and such other information as may be required from time to time and duly endorsed by the Principal testifying his/her a) good conduct, b) satisfactory performance at the Tests and Mid-term Tests, c) requisite attendance record in theoretical and practical classes in each of the subjects in which he/she intends to appear and d) eligibility under this regulations for appearance at the concerned examination and in the said subject(s).

The scheme for holding Tests and Mid-term Tests shall be as under:

Test Examination of the Part -I candidates shall be held in the 2nd week of February.

Test Examination of the Part- II candidates shall be held in the 2nd week of January.

Test Examination of the Part -III candidates shall be held in the 2nd week of December.

Mid-Term Test shall be held in the month of October.

4. A candidate appearing at the Part-I/Part-II/Part-III Examination of B.A./B.Sc./B.Mus. (Honours/General) and B.A./B.Sc./B.Com. (Major) course shall submit his/her application form with such fees as may be prescribed by the University from time to time. A candidate who fails to pass/qualify or to present himself/herself at an examination or does not fulfill the requirements for the receipt of an Admit Card shall not be entitled to claim refund of fees. A candidate who applies for admission to

subsequent examination(s) shall be required to pay on each occasion such fees as prescribed by the University from time to time.

5. A candidate who has prosecuted a regular course of study for three-year degree course shall have to clear all the Part-I, II and III examinations in all respect within a span of five years from the year of admission/re-admission to the particular course and combination under this regulations, failing of which he/she shall have to leave the course.

A candidate who has prosecuted a regular course of study for the first year of the three-year course shall have to appear at the Part-I examination within two years from the year of admission to the course failing of which he/she shall have to prosecute a fresh course of study from the first year provided however that such candidate shall not be entitled to seek such readmission to the first year class beyond five years of his/her passing the previous qualifying examination.

Note: i) A candidate shall not be entitled to seek fresh admission in the same course and subject combination (subjects other than Compulsory Language Group) more than once.

However, a candidate failing to appear at the Part-I examination within two years from the year of first admission to the course and subject combination may take fresh admission to the same course and subject combination again provided that he/she shall be entitled to only one chance for such fresh admission.

Note :ii) A candidate, after successful completion of a three-year degree course (B.A., B.Sc., B.Com. and B.Mus.), shall not be entitled to seek admission in any of the said courses of this University.

6. The following are the minimum pass/qualifying marks to be secured by a candidate in order to pass/qualify in different subjects in Part-I/II examinations.
 - a) For Compulsory Language Group, candidates have to appear in the examination and have to secure grade A/B/C in **both** Compulsory English and MIL/Alternative

English separately where grade C denotes 'below 30% marks', Grade B denotes '30% to below 60% marks' and Grade A denotes '60% marks and above'.

*A candidate failing in either Compulsory English or MIL/Alternative English or both must appear in **both** examinations in subsequent year/s.*

Marks/Grades secured in Compulsory Language Group shall not be taken into account for the purpose of calculation of aggregate marks in determining division/class.

In case a candidate enrolls, appears and obtains grades A/B/C in both the subjects under Compulsory Language Group, that grade shall remain in his/her credit for the stipulated period available for completion of the course.

Note: A candidate passing Compulsory Language Group cannot reappear in the same.

- b) For a General/Major subject, pass marks shall be 30% of full marks with 30% marks separately in theoretical and practical portions wherever applicable.

For General subjects having practical, credit shall be retained in theoretical and practical portions independently in Part-II examinations only, subject to fulfilling other conditions.

- c) In order to retain credit in either theoretical or practical portion only of a General subject in Part-II examination, a candidate must secure pass/qualifying marks in the other two subjects, both theoretical and practical portions wherever applicable, of the same examination i.e., one Honours and one General subjects OR one Major and one General subjects OR two General subjects.
- d) For an Honours subject, qualifying marks shall be 35% of full marks with 35% marks separately in theoretical and practical portions wherever applicable.
- e) ***For Honours/Major subjects having practical, no credit marks shall be retained unless a candidate qualifies (for Honours subject) or passes (for Major subject) in both theoretical and practical portions separately in case of Part-I/II examinations.***

7. a) Criteria for General course students to continue in the 2nd year class:

A candidate shall have to secure pass marks in at least two elective subjects (i.e. subject other than Compulsory Language Group) at the Part-I Examination in order to be eligible to continue in the second year class and to appear at the Part-II Examination along with Part-I Examination in the failed subject(s), if any, in subsequent year/s.

Otherwise, he/she shall be required to withdraw from the second year class and appear at the Part-I Examination as a whole only in subsequent year/s excluding or including Compulsory Language Group according as he/she already passed the same or not respectively.

b) Criteria for Honours course students to continue in the 2nd year Class:

A candidate shall have to secure qualifying marks in the Honours subject and pass marks in at least one elective subject in order to be eligible to continue in the second year class in Honours course and to appear at the Part-II Honours examination along with Part-I examination in the failed subject(s), if any, in subsequent year/s.

c)(i) A candidate failing to secure qualifying marks in the Honours Subject, but secures 30% marks in the aggregate (30% marks in both theoretical and practical portions wherever applicable) of Honours subject and passing in any one of the elective subjects may continue in the second year class in General course and appear at the Part-II General Examination along with Part- I examination in failed subject(s), if any, in subsequent year/s.

Such candidate may withdraw from the second year class and appear at the Part-I Honours Examination as a whole and in such case his/her previous Part-I marks will not be retained.

c)(ii) A candidate failing to secure qualifying marks in the Honours subject but secures 30% marks in the aggregate (30% marks in both the theoretical and practical portions wherever applicable) of the Honours subject and passing in both the elective subjects at the Part-I examination may continue in the second year class in General course and appear at the Part-II General examination.

Such candidate may withdraw from the second year class and appear at the Part-I Honours examination in the Honours subject only, and in such case the higher aggregate marks will be credited.

- c)(iii) A candidate failing to obtain 30% marks in the aggregate or in the theoretical portion or in the practical portion (wherever applicable) of Honours subject but passing in both the elective subjects at the Part-I examination shall withdraw from the second year class and shall appear at the Part-I examination in the Honours subject only in subsequent year/s.

Such candidate may continue in the second year class in General course and shall appear at the Part-II General examination along with Part-I examination in the General subject corresponding to his/her Honours subject in subsequent year/s.

- c)(iv) A candidate *EITHER* failing in the Honours subject along with at least one elective subject, *OR* failing in both the elective subjects at the Part-I examination shall withdraw from the second year class and shall appear at Part-I examination as a whole only in subsequent year/s excluding or including Compulsory Language Group according as he/she already passed the same or not respectively.

- d) Criteria for Part-I Honours Improvement

An Honours course candidate eligible for continuing in the second year class in Honours course may reappear in all the Honours papers of Part-I examination *in the immediate following year only* along with the failed subject(s), if any, at Part-I examination provided he/she withdraws himself/herself from the second year class and does not appear at the Part-II Examination in the same year. However, such reappearance shall have to be made within the stipulated period and in such cases of reappearance, better status of result will be credited but in case the status of result remains unaltered the higher aggregate marks will be credited.

- e) Criteria for Major Course students to continue in the 2nd year class:

A candidate shall have to secure pass marks in the Major subject along with at least one non-major elective subject at the Part-I examination in order to be eligible to continue in the second year class and to appear at the Part-II examination along with

Part-I examination in the failed subject(s), if any, otherwise he/she shall withdraw from the second year class.

- f)(i) A candidate failing in the Major subject but passing in both the non-major elective subjects at the Part-I examination shall withdraw from the second year class and appear at the Part-I examination in the Major subject only in subsequent year/s.
- f)(ii) A candidate *EITHER* failing in the Major subject along with at least one non-major elective subject, *OR* failing in both the non-major elective subjects at the Part-I examination shall withdraw from the second year class and appear at the Part- I examination as a whole only in subsequent year/s excluding or including Compulsory Language Group according as he/she already passed the same or not respectively.

8. a) Criteria for General course students to continue in the third year class :

A candidate shall have to secure pass marks in at least two elective subjects at the Part-II examination in order to be eligible to continue in the third year class and appear at the Part-III examination along with Part-I and/or Part-II examination(s) in the failed subject(s), if any, in subsequent year/s.

Otherwise, he/she shall be required to withdraw from the third year class and appear at the Part-II examination as a whole only in subsequent year/s.

b) Criteria for Honours course students to continue in the third year class:

A candidate shall have to secure qualifying marks in the Honours subject and pass marks in at least one elective subject at the Part-II examination in order to be eligible to continue in the third year class in Honours course and to appear at the Part-III examination along with Part-I and/or Part-II examination(s) in the failed subject(s), if any, in subsequent year/s.

- c)(i) A candidate failing to secure qualifying marks in the Honours Subject, but secures 30% marks in the aggregate (30% marks in both theoretical and practical portions wherever applicable) of Honours subject and passing in any one of the elective subjects at the Part-II examination may continue in the third year class in General

course and appear at the Part-III General Examination along with Part-I and/or Part-II examination(s) in the failed subject(s), if any, in subsequent year/s.

Such candidate may withdraw from the third year class and appear at the Part-II Honours Examination as a whole and in such case his/her previous Part-II marks will not be retained.

- c)(ii)A candidate failing to secure qualifying marks in the Honours subject but secures 30% marks in the aggregate (30% marks in both the theoretical and practical portions wherever applicable) of the Honours subject and passing in both the elective subjects at the Part-II examination may continue in the third year class in General course and appear at the Part-III General examination along with Part-I examination in the failed subject(s), if any, in subsequent year/s.

Such candidate may withdraw from the third year class and reappear at the Part-II Honours examination in the Honours subject only, and in such case the higher aggregate marks in the Honours subject will be credited.

- c)(iii)A candidate failing to obtain 30% marks in the aggregate or in the theoretical portion or in the practical portion (wherever applicable) of Honours subject but passing in both the elective subjects at the Part-II examination shall withdraw from the third year class and shall appear at the Part-II examination in the Honours subject only along with Part-I examination in the failed subject(s), if any, in subsequent year/s.

Such candidate may continue in the third year class in General course and shall appear at the Part-III General examination along with Part-II examination in the General subject corresponding to his/her Honours subject in subsequent year/s.

- c)(iv)A candidate *EITHER* failing in the Honours subject along with at least one elective subject, *OR* failing in both the elective subjects at the Part-II examination shall withdraw from the third year class and shall appear at the Part-II examination as a whole only in subsequent year/s.

d) Criteria for Part-II Honours Improvement

An Honours course candidate eligible for continuing in the third year class in Honours course may reappear in all the Honours papers of Part-II examination *in the immediate following year only* along with Part-I and/or Part-II examination(s) in the failed subject(s), if any, provided he/she withdraws himself/herself from the third year class and does not appear at the Part-III Examination in the same year. However, such reappearance shall have to be made within the stipulated period and in such cases of reappearance, better status of result will be credited but in case the status of result remains unaltered the higher aggregate marks will be credited.

e) Criteria for Major Course students to continue in the third year class:

A candidate shall have to secure pass marks in the Major subject along with at least one non-major elective subject at the Part-II examination in order to be eligible to continue in the third year class and to appear at the Part-III examination along with Part-I and/or Part-II examinations in the failed subject(s), if any, in subsequent year/s otherwise he/she shall withdraw from the second year class.

f)(i) A candidate failing in the Major subject but passing in both the non-major elective subjects at the Part-II examination shall withdraw from the third year class and appear at the Part-II examination in the Major subject only in subsequent year/s.

f)(ii) A candidate *EITHER* failing in the Major subject along with at least one non-major elective subject, *OR* failing in both the non-major elective subjects at the Part-II examination shall withdraw from the third year class and appear at the Part-II examination as a whole only in subsequent year/s.

9. The following are the minimum pass/qualifying marks to be secured by a candidate in order to pass/qualify in different subjects in Part-III examination.

a) For a General/Major subject, pass marks shall be 30% in the aggregate of the subject in Part-I, Part-II and Part-III examinations taken together subject to a minimum of 30% marks (30% marks separately in theoretical and practical portions wherever applicable) in the subject in Part-III examination.

For General/Major subjects having practical, no credit marks shall be retained unless a candidate passes in both theoretical and practical portions separately in Part-III examinations.

- b) For an Honours subject, qualifying marks shall be 40% in the aggregate of the Honours subject in Part-I, Part-II and Part-III examinations taken together subject to a minimum of 35% marks (35% marks separately in theoretical and practical portions wherever applicable) in the Honours subject in Part-III examination.

For Honours subjects having practical, no credit marks shall be retained unless a candidate qualified in both theoretical and practical portions separately in Part-III examinations.

- c) The examination in Environmental Studies consists of two portions: a theoretical examination and a Project Work. To pass the subject, candidates have to appear in the theoretical examination as well as submit the Project Work and must secure grade A/B/C in the subject where grade C denotes 'below 30% marks', grade B denotes '30% to below 60% marks' and grade A denotes '60% marks and above'.

A candidate failing in either theoretical portion or project work or both must appear in both the examinations in subsequent year/s.

The marks/grade secured in Environmental Studies shall not be taken into account for the purpose of calculation of aggregate marks in determining division/class.

- d) ***In case a candidate appears and obtains grade A/B/C in Environmental Studies, that grade shall remain in his/her credit for the stipulated period available for completion of the course.***

Note : A candidate passing Environmental Studies cannot reappear in the same.

10. a) An Honours course candidate shall have the option to switch over to General course in the 1st/2nd/3rd year classes. Such a candidate shall have to appear at the Part-I/Part-II/Part-III Examination(s) within the stipulated period for completion of the course. Such candidate, after switching over to General course and appearing at the General examination, cannot switch back to Honours course again.

- b) For an Honours course candidate converted to the General course at the Part-II or Part-III Examination, marks secured in the Honours subject shall be treated as marks of the corresponding elective subject in General course.
- c) A candidate of Honours/General/Major course cannot reappear for improvement in any General/Major subject of Part-I/II/III examination in which marks has already been retained in his/her credit.

11. a) Criteria for passing Part-III General Examination

A candidate appearing at the Part-III General examination shall have to pass in the Environmental Studies and secure pass marks in all the three General subjects in order to be eligible to be declared to have passed the Part-III examination in the General course provided he/she passes all the subjects in Part-I and II examinations.

- b) A candidate shall have to secure pass marks in at least two elective subjects at the Part-III examination in order to retain the marks in those passed elective subjects in his/her credit for the stipulated period and to appear at the Part-III examination in the failed subject(s) only, if any, along with the failed subject(s), if any, at Part-I/II examination(s) in subsequent year/s.

Otherwise, he/she shall have to appear at the Part-III examination in all the three elective subjects and, if failed, also in Environmental Studies in subsequent year/s.

c) Criteria for passing Part-III Honours Examination

A candidate appearing at the Part-III Honours examination shall have to pass in the Environmental Studies and secure qualifying marks in the Honours subject in order to be declared to have passed the Part-III examination in the Honours course, provided he/she passes all the subjects in Part-I and II examinations.

- d) A candidate failing to secure qualifying marks in the Honours subject but secures 30% marks in the aggregate (30% marks in both theoretical and practical portions wherever applicable) of the Honours subject and passing Environmental Studies at the Part-III Honours examination shall be declared to have cleared the Part-III examination in General course.

Such candidates may reappear at the Part-III Honours examination in the Honours subject only in subsequent year/s. In such cases of reappearance, the candidate must secure either qualifying marks or better aggregate marks in the Honours subject in Part-III examination in order to retain the new Part-III Honours marks in his/her credit, otherwise he/she shall be declared to have failed in the Part-III examination in the year of reappearance.

- e) A candidate failing in the Environmental Studies but securing qualifying marks in the Honours subject at the Part-III Honours examination shall have *the only option* to appear at the Part-III examination in the Environmental Studies only in subsequent year/s.
- f) A candidate failing to secure qualifying marks in the Honours subject but secures at least 30% marks in the aggregate (30% marks in both theoretical and practical portions wherever applicable) of the Honours subject and failing in the Environmental Studies at the Part-III Honours examination shall have to appear at the Part-III examination in Environmental Studies only along with failed subject(s), if any, in Part-I/II examination(s) in subsequent year/s.

Such candidate may also reappear at the Part-III Honours examination as a whole provided, however, that in this case of reappearance he/she shall have to secure qualifying marks or better marks in the Honours subject in Part-III examination in order to retain the new Part-III Honours marks in his/her credit, otherwise previously credited Part-III Honours marks shall be retained.

- g) A candidate failing to secure 30% marks in the aggregate or in theoretical portion or in practical portion, wherever applicable, of the Honours subject at the Part-III examination shall have to appear at the Part-III examination in the Honours subject and, if failed, also in Environmental Studies, in subsequent year/s.

Such candidate may also switch over to General course and appear at the Part-III General examination in the General subject corresponding to his/her Honours subject and the other two General subjects (same as those two in his/her Part-I/II levels) and, if failed, also in Environmental Studies in subsequent year/s.

- h) Criteria for passing Part-III Major Examination

A candidate appearing at the Part-III Major examination shall have to pass in the Environmental Studies and also secure pass marks in the Major subject in order to be eligible to be declared to have passed in the Part-III Major examination provided he/she passes all the subjects in Part-I and II examinations.

Otherwise, he/she shall have to appear at the Part-III examination in the failed subject(s) i.e., Environmental Studies and/or the Major subject.

12. a) An Honours course candidate successful with Honours at the Part-I, II and III examinations shall be awarded Honours degree with First Class if his/her aggregate marks in the Honours subject in the Part-I, Part-II and Part -III examinations taken together is 60% or above and second class, if his/her said aggregate marks is 40% or above but less than 60%.

b) Criteria for Part-III Honours Improvement

An Honours course candidate successful at the Part-III examination with Honours degree may reappear in all the Honours papers of Part-III examination *in the immediate following year only*. However such appearance shall have to be made within the stipulated period of five years for completion of the degree course. In such cases of reappearance new status of result will be credited if the same is better than the previous one but in case the status of result remains unaltered new aggregate marks will be credited if the same is better than the previous one, otherwise he/she shall be declared to have failed in the examination in the year of reappearance.

However, the Honours course candidates who will secure the Honours degree on last year of the stipulated period, i.e., on the fifth year from the year of admission, may reappear in all the Honours papers of Part-III examination in the immediate following year, i.e. on the **sixth** year from the year of admission.

- c) An Honours course candidate converted to General course in Part-I or II or III and been successful at the Part-I, Part-II and Part-III examinations shall be awarded First Division if his/her aggregate marks in all subjects (other than Compulsory Language Group and Environmental Studies) in Part-I, Part-II and Part-III examinations taken together is 60% or above and Second Division if his/her said aggregate marks is

45% or above but less than 60% whereas those securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without division.

- 13.** Candidates of General/Major course successful at the Part-I, II, and III examinations will be awarded First Division if his/her aggregate marks in the Part-I, Part-II and Part-III Examinations taken together is 60% or above and Second Division if his/her said aggregate marks is 45% or above but less than 60% whereas those securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without division.

For Major course candidates, marks in the Major subject only shall be considered for awarding of Division.

- 14.** A candidate will be awarded **one mark** to make up the deficiency, **IF**

- (i) He/she fails to obtain pass/qualifying marks in one or more subject/s (theoretical and/or practical portion/s of subjects, wherever applicable), OR,
- (ii) He/she fails to pass/qualify at any examination, OR,
- (iii) He/she misses 1st/2nd class/division, OR,
- (iv) He/she misses 45% marks or 50% marks or 55% marks in the aggregate in Part-I, Part-II and Part-III examinations taken together.

However, this deficiency award of one mark shall be shown in the appropriate column(s) of the subject(s) and total score of the candidate in the Tabulation Roll as well as in his/her mark-sheet.

- 15.** After application of deficiency award of one mark, if a candidate fails to secure pass marks only in one General/Major subject by not more than 2% of the full marks in the subject (not more than 2% in the theoretical portion and/or not more than 2% in the practical portion wherever applicable) but secures pass/qualifying marks in all other subject(s) in the examination, he/she may be awarded the deficit marks in that subject/portion(s) of that subject as **grace marks** in order to enable him/her to be declared to have qualified/passed in the examination.

However, such 2% deficiency award shall be added to the total marks secured in the concerned subject (to the theoretical portion and/or the practical portion, wherever applicable) and shall be recorded in the Tabulation Roll as well as shown in the mark-sheet.

Provided further that ***this grace award shall not be applicable to Honours subject to enable a candidate to pass or qualify with Honours.***

16. A candidate appearing at the Part-I or II or III (Honours/General/Major) examination may apply to the Controller of Examinations through the Principal of his/her College/Institution concerned for cancellation of the examination within 30 (thirty) University working days from his/her completion of theoretical examination provided, however, that such option for cancellation of examination once exercised cannot be revoked.

Such candidate shall have to complete the course within the stipulated period and he/she shall not be entitled to appear at an examination beyond the stipulated period on the ground of losing a year.

17. **The duration of examination** for an Honours theoretical paper of full marks above 50 and up to 100 shall be four hours; for a General theoretical paper of full marks above 50 and up to 100, the said duration shall be three hours; and for an Honours/General theoretical paper of full marks up to 50 the said duration shall be two hours. For Major theoretical papers of full marks above 50 and up to 100 the said duration shall be three and half hours, for full marks above 25 and up to 50 the same shall be two hours and for full marks up to 25 the same shall be one hour.

18. Answering Medium

For examinations in subjects other than language-based ones candidates shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s).

For examinations in language-based subjects (e.g., Bengali, Hindi, Urdu, English etc) candidates shall have to write their answers in the respective language only.

19. An Examination shall be held always under the current syllabus.

20. A candidate admitted to the first year course up to the academic session 2015-2016 under 1+1+1 examination system but did not enroll or failed as a whole at respective Part-I examination shall be guided by the examination regulations introduced from the academic session 2016-2017 (i.e. this regulations).
21. a) An examinee shall be deemed to have appeared at an examination whenever Admit Card is issued in his/her favour by the University.
- b) Admit Cards shall be provisional in nature and ***issuance of an Admit Card shall not guarantee subsequent issuance of either a marks-sheet in partial/full conformity with the Admit Card or any marks-sheet at all.***
- c) ***All appearances must be in full compliance with this regulations and any aberration from the same shall result into partial or full cancellation of the examination/enrollment related to the erring appearance. The University is entitled to cancel such examination/s at any stage and even after passing of all the three parts.***
22. a) A candidate may clear an upper part examination without passing all subjects/papers at lower part examination(s) but securing only the minimum requirement for qualifying such lower part examination(s). Such candidate ***shall become eligible for obtaining appropriate degree in the year of examination in which he/she passes the last remaining subject(s)/paper(s) in Part-I/II/III examinations***, subject to fulfilling all other conditions.
- b) If a candidate clears a higher part examination prior to clearing the lower part(s), the year of passing of the higher part shall be the year in which he/she clears the remaining lower part(s). In such cases the year of passing being later than that of clearing the higher part and there being no actual enrollment of the candidate for the upper part in the passing year, the 'pass' result of the higher part examination shall be prepared on the basis of a system generated fresh enrollment and the marks-sheet of the same will carry a statement in the following format :
- “This mark-sheet is on clearing Part ... (part no)... in this year.”***
- c) No candidate shall be declared to have obtained degree more than once in same year.

If an Honours course candidate clears Part-III examination more than once by the time he/she clears all lower part(s), then out of those Part-III examinations that of the latest year only shall be considered for determination of degree for him/her.

23. Re-examination of answer-scripts:

a) General provisions:

A candidate appearing at any examination as a whole may apply in prescribed format to the Controller of Examinations for reexamination of his/her answer script(s) of an examination ordinarily within 15 working days of the University from the date of publication of result of the examination subject to the provision as laid down hereunder:

Application for re-examination shall be restricted to the theoretical papers only.

Marks secured by candidates in the Compulsory Language Group at the Part-I examination and in the Environmental Studies at the Part-III examination shall not be taken into account in order to determine the eligibility for re-examination and there shall be no re-examination in Compulsory Language Group and Environmental Studies for such candidates.

Grace/deficit award shall not be taken into account in order to determine the eligibility for re-examination.

A candidate appearing at the Part-I Honours/General/Major examination in all subjects except Compulsory Language Group only shall be treated like an as-a-whole candidate so far as applying for reexamination is concerned.

A candidate appearing at the Part-III Honours/General/Major examination in all subjects except Environmental Studies only shall be treated like an as-a-whole candidate so far as applying for reexamination is concerned.

If, at the time of publication of examination result, the result of a candidate remains 'incomplete' due to non-availability of marks only in Compulsory Language Group or Environmental Studies, he/she may still apply for reexamination, subject to fulfilling other conditions.

If on re-examination in an answer-script marks get enhanced by more than 15% or get reduced by more than 5% than awarded by the original examiner (the percentage be calculated on the basis of the full marks in that paper) the answer-script shall be referred to a third examiner and the average of marks so awarded by the three examiners shall be taken as the marks obtained by the candidate in that paper.

Respective Coordinators and Head-Examiners shall ordinarily be entrusted with the task to re-examine the answer-scripts in subjects/papers. Where there is no Coordinator/Head-Examiner, Reexaminer(s) including the third examiner(s) shall be appointed with the approval of the Pro-Vice-Chancellor (For Academic Affairs) ordinarily on the recommendation of the Chairperson, U.G. Board(s) of Studies in the subject(s) concerned attached to the Council for U.G. Studies in Arts, Science, Commerce etc.

Alteration in marks on re-examination shall be given effect unless such alteration leads to lowering in the qualitative status of result or status in any subject of a candidate.

b) Provisions in respect of Part I/II Examination:

I. General Course:

A candidate may seek reexamination of not more than two General papers/ portions of papers provided he/she secures at least 35% of the total marks in the remaining General papers/portions of papers of all General subjects taken together.

II. Honours/Major Course:

A candidate can seek re-examination of not more than two General papers/ portions of papers in Part-II Examination provided he/she secures at least 35 percent of the total marks in the remaining General papers/portions of papers of all General subjects taken together.

OR

A candidate may seek re-examination of both of the two General papers/portion of paper in Part-I Examination only provided he/she secures at least 35% of the total marks in the Honours or Major papers.

OR

A candidate may seek re-examination of one Honours/Major paper/portion of paper and one General paper/portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portions of papers of the Honours/Major and all General subjects taken together.

OR

A candidate may seek re-examination of not more than one Honours/Major paper/portion of paper provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers of the Honours/Major subject.

c) Provisions in respect of Part III Examination:

I. General Course:

A candidate may seek re-examination of not more than two General papers/portions of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of all General subjects taken together.

II. Honours /Major Course:

A candidate may seek re-examination of not more than two Honours/Major papers/portions of papers provided he/she secures at least 35% of the total marks in remaining papers/portion of papers of the Honours/Major subject.

24. After completion of re-examination process for Part-III Honours examination a **Rank Certificate** shall be issued to each of the candidates holding/securing the first/top ten positions in each Honours subject who obtained Honours degree after successfully completing each of Part-I, Part-II & Part-III examinations in first available chance.

25. Successful candidates of Three Year B.A./B.Sc./B.Mus. (Honours/General) and B.A/B.Sc./B.Com. (Major) degree courses shall be awarded Diploma signed by the Vice-Chancellor in the formats given below.

a) A candidate of B.A./B.Sc./B.Mus. (Honours Course) who has passed with First/Second Class Honours shall be awarded Diploma in the format -

“This is to certify that ...(name of the candidate) obtained the degree of Bachelor of Arts/Science/Music (Three Year Course) with Honours in this University in the year ...(year).... and that he/she was placed in the First/Second Class in (name of the Honours Subject)...”

b) A candidate of B.A./B.Sc./B.Mus. (Honours/General Course) who has passed with First/Second Division in General course shall be awarded Diploma in the format -

“This is to certify that ...(name of the candidate) obtained the degree of Bachelor of Arts/Science/Music (Three Year General Course) in this University in the year ...(year).... and that he/she was placed in the First/Second Division.”

c) A candidate of B.A./B.Sc./B.Mus. (Honours/General Course) who has passed without Division in General course shall be awarded Diploma in the format -

“This is to certify that...(name of candidate) obtained the degree of Bachelor of Arts/Science/Music (Three Year General Course) in this University in the year ...(year)...”

d) A candidate of B.A./B.Sc./B.Com. (Major Course) who has passed with First/Second Division in Major course shall be awarded Diploma in the format -

“This is to certify that ...(name of the candidate) obtained the degree of Bachelor of Arts/Science/Commerce (Three Year Major Course) in this University in the year ...(year).... and that he/she was placed in the First/Second Division.”

e) A candidate of B.A./B.Sc./B.Com. (Major Course) who has passed without Division in Major course shall be awarded Diploma in the format -

“This is to certify that...(name of candidate)... ..bearing Registration No ... (Regn. No).....obtained the degree of Bachelor of Arts/Science/Commerce (Three Year Major Course) in this University in the year ...(year)...”

EXAMINATION REGULATIONS

For Three-year B.Com. (Honours/General) Degree Course to be introduced from the academic session 2016-2017 and to be known as 1+1+1-2016 Regulations

1. a) Examination under the Three-year B.Com. (Honours/General) degree course will be conducted in three parts: Part-I, Part-II and Part-III with Part-I Examination excluding the Compulsory Language Group to be held ordinarily in the month of May at the end of first year course of study, Part-II Examination to be held ordinarily in the month of April at the end of second year course of studies and Part-III Examination to be held ordinarily in the month of March at the end of third year course of studies.

Examination in Compulsory Language Group will be held in respective colleges at the end of first year course of study.

- b) A candidate shall be deemed to have prosecuted a regular course of studies in an affiliated College/Institution if he/she has attended at least 75% of the lectures delivered and 75% of practical classes held separately in each of his/her subjects concerned of each part of the B.Com. (Honours/General) degree course.

A candidate attending less than 75% classes but not below 60% of attendance in one or more subjects shall be declared 'Non-Collegiate' and may be allowed to appear at the concerned examination on payment of requisite Non-Collegiate Fees.

A candidate with less than 60% attendance separately in lectures delivered and practical classes held in one or more subject(s) shall be declared 'Discollegiate' and shall be debarred from appearing at the examination.

Attendance in a subject shall be counted from the date of commencement of classes or admission to the course whichever is later.

2. First year classes for B.Com. (Honours and General) Courses of Studies shall commence ordinarily within thirty days from the date of publication of results of H.S. Examination of the year conducted by the West Bengal Council of Higher Secondary Education. Second year and third year classes shall commence ordinarily within seven days from the

date of completion of Part-I/Part-II examination of the year and students should report for provisional enrolment to their respective Colleges/Institutions accordingly.

3. An affiliated College/Institute shall submit application forms in prescribed format duly filled-in by the candidates intending to appear at the said examination(s) to the Controller of Examinations within the last date, fixed by the University.

Admit Card for an examination shall not be issued to the college concerned in favor of a candidate unless his/her application is duly filled-up in all respects and particularly in regard to : i) date of admission to the first year class with current subject combination, ii) year of first appearance in the examination of the part concerned and iii) year(s) of appearance in the Part-I, Part-II and Part-III Examinations, as the case may be, together with the result thereof and such other information as may be required from time to time and duly endorsed by the Principal testifying his/her: a) good conduct, b) satisfactory performance at the Tests and Mid-term Test, c) requisite attendance record in theoretical and practical classes in each of the subjects in which he/she intends to appear and d) his/her eligibility under this regulations for appearance in the concerned examination in the said subject(s)/paper(s).

The scheme for holding Tests and Mid-term Tests shall be as under :

Test Examination of the Part -I candidates shall be held in the 2nd week of February.

Test Examination of the Part- II candidates shall be held in the 2nd week of January.

Test Examination of the Part -III candidates shall be held in the 2nd week of December.

Mid-Term Test shall be held in the month of October.

4. A candidate appearing at the Part-I/Part-II/Part-III Examination of B.Com. (Honours and General) courses shall submit his/her application form with such fees as may be prescribed by the University from time to time. A candidate who fails to pass/qualify or to present himself/herself at an examination or does not fulfill the requirements for the receipt of an Admit Card shall not be entitled to claim refund of fees. A candidate who applies for admission to subsequent examination(s) shall be required to pay on each occasion such fees as prescribed from time to time.

5. A candidate who has prosecuted a regular course of study for three-year degree course shall have to clear all the Part-I, II and III examinations in all respect within a span of five years from the year of admission/re-admission to the particular course and combination under this regulations, failing of which he/she shall have to leave the course.

A candidate who has prosecuted a regular course of study for the first year of the three-year course shall have to appear at the Part-I examination within two years from the year of admission to the course failing of which he/she shall have to prosecute a fresh course of study from the first year provided however that such candidate shall not be entitled to seek such readmission to the first year class beyond five years of his/her passing the previous qualifying examination.

Note : i) A candidate shall not be entitled to seek fresh admission in the same course and subject combination (subjects other than Compulsory Language Group) more than once.

However, a candidate failing to appear at the Part-I examination within two years from the year of first admission to the course and subject combination may take fresh admission to the same course and subject combination again provided that he/she shall be entitled to only one chance for such fresh admission.

Note : ii) A candidate, after successful completion of a three-year degree course (B.A., B.Sc., B.Com. or B.Mus.), shall not be entitled to seek admission in any of the said courses of this University.

6. a) For Compulsory Language Group, candidates must appear in the examination and must secure Grade A/B/C in **both** Communicative English and MIL/Alternative English separately where grade C denotes 'below 30% marks', Grade B denotes '30% to below 60% marks' and Grade A denotes '60% marks and above'.

*A candidate failing in either Communicative English or in MIL/Alternative English or both must appear in **both** in subsequent year/s.*

In case a candidate appears and obtains grades A/B/C in both the subjects under Compulsory Language Group, that grade shall remain in his/her credit for the stipulated period available for completion of the course.

Note : A candidate passing Compulsory Language Group cannot reappear in the same.

- b) For each General/Honours paper, pass marks shall be 30% of the full marks in the paper with 30% marks separately in theoretical and practical portions wherever applicable.

For General papers having practical (in Part-II examination only) credit shall be retained in theoretical and practical portions independently for the stipulated chances and period available for clearing the examinations.

- c) The examination in Environmental Studies consists of two portions : a theoretical examination and a Project Work. To pass the subject, candidates have to appear in the theoretical examination as well as submit the Project Work and must secure grade A/B/C in the subject where grade C denotes 'below 30% marks', grade B denotes '30% to below 60% marks' and grade A denotes '60% marks and above'.

*A candidate failing in either theoretical portion or Project Work or both of Environmental Studies must appear in **both** in subsequent year/s.*

- d) In case a candidate appears and obtains Grade A/B/C in Environmental Studies, that Grade shall remain in his/her credit for the stipulated period available for completion of the course.

Note : A candidate passing Environmental Studies cannot reappear in the same.

- e) Marks secured in Compulsory Language Group and Environmental Studies shall not be taken into account for the purpose of calculation of aggregate marks for determining division/class.
- f) There shall be External and Internal Examiners for evaluating practical portion of Information Technology and its Application in Business (Paper 2.1Chg), Project

Work and conducting Viva-Voce. Without submitting Project Work report candidates shall not be allowed to appear at the Viva-Voce examination.

- g) At least 15 classes shall be offered in the 3rd year for 'Entrepreneurship Development and Project Planning' in order to motivate the students to take up self employment afterwards and also help the students prepare their project reports. Such knowledge of entrepreneurship and project planning may be tested in course of project Viva-Voce.
- h) Medium of instruction for Business Communication part of Paper 1.4 and Information Technology and its Application in Business (Paper 2.1) course shall be in English and candidates shall have to answer the examination papers in English only.

7. Criteria for Honours course students to clear Part-I/II/III examination with Honours :

- a)i) In order to clear Part-I examination with Honours a candidate must secure 30% marks in all the General papers and also pass Compulsory Language Group in Part-I examination.
- a)ii) In order to clear Part-II examination with Honours a candidate must secure 30% marks in all the Honours and General papers and must secure 35% marks in the aggregate of Honours papers in Part-II examination.
- a)iii) In order to clear Part-III examination with Honours a candidate must secure 30% marks in each and 35% marks in the aggregate of Honours papers in Part-III examination and must secure 40% marks in the aggregate of Honours papers in Part-II and Part-III examinations taken together.
- b) In order to obtain Honours degree, a candidate shall have to secure at least 30% marks in all Honours and General papers (30% separately in theoretical and practical portions wherever applicable) in each of Part-I, II and III examinations, at least 35% marks in the aggregate of Honours papers in each of Part-II and Part-III examinations and at least 40% marks in the aggregate of Honours papers in Part-II and Part-III examinations taken together besides passing Compulsory Language Group in Part-I examination and Environmental Studies in Part-III examination.

- c) An Honours course candidate appearing at the Part-III Honours examination and securing at least 30% marks in each Honours papers in Part-III examination but failing to secure EITHER at least 35% marks in the aggregate of Honours papers at Part-III examination OR at least 40% marks in the aggregate of Honours papers at Part-II and Part-III examinations taken together shall be declared to have passed in General course provided he/she passes all papers/subjects in Part I, Part II and Part III examinations.

Such candidate may also reappear in all the Honours papers at the Part-III examination within the stipulated period subject to fulfilling other conditions.

8. Options available to the Honours course candidates who have appeared at the Part-I /Part-II/Part-III Honours examination as a whole :

- a) A candidate securing pass marks in at least two General papers (subjects other than Compulsory Language group) at Part-I examination shall be eligible to continue in the second year class and appear at Part-II examination along with the failed paper(s)/subject(s) at Part-I examination, if any.
- b) Candidates failing to secure 30% marks EITHER in at least two Honours papers OR in at least two General papers in any part will be declared as failed and shall withdraw from the next higher class and reappear in the same part of examination as a whole only subject to fulfillment of other conditions.

Note : Such candidates of Part-I examination shall reappear in all subjects/papers excluding or including Compulsory Language Group according as they already passed the same or not respectively.

Note : Such candidates of Part-III examination shall reappear in all subjects/papers excluding or including Environmental Studies according as they already passed the same or not respectively.

- c) Candidates failing to secure 30% marks in at least two Honours papers in any of Part-II/III examinations shall have to appear in all the Honours papers of the same part of examination subject to fulfilling other conditions. Such candidates of Part-II examination shall have to withdraw from the third year Honours class.

- d) A candidate securing 30% marks in at least two Honours papers and securing 35% marks in the aggregate of Honours papers in Part-II examination shall be eligible to continue in the third year class and appear at Part-III examination along with the failed subject(s)/paper(s) at Part-I/II examinations, if any. Such candidates shall also alongside appear in the failed subject(s)/paper(s) at Part-I/II examination(s)

[Note : If such a candidate, on his/her subsequent appearance/s in the failed paper/s only at Part-II examination, secures less than 35% marks in the aggregate of Honours papers in Part-II examination, ***he/she shall still remain eligible for the third year class and Part-III examination.***]

Such candidate, with at least one failed Honours paper at Part-II examination, may also withdraw from the third year class and reappear in all the Honours papers of Part-II examination but in this case his/her previous Honours marks shall not be retained.

- e) A candidate securing 30% marks in at least two Honours Papers but failing to secure at least 35% marks in the aggregate of Honours papers at the Part-II examination shall not be allowed to continue in the third year class in Honours course.

Such candidate may continue in the third year class in General course and appear at the Part-III General Examination in subsequent year/s along with the failed subjects/paper(s) at the Part-I/II examination(s), if any, and in this case he/she shall have to appear at the Part-II Examination in the corresponding papers of second year General course.

As a second option, such candidate may withdraw from the third year class and reappear in the failed paper(s) only, if any, at the Part-II examination within the stipulated period in order to qualify as Honours candidate.

As a third option, such candidate may withdraw from the third year class and reappear in all the Honours papers of Part-II examination along with other failed subjects/paper(s), if any, at the Part-I/II examination(s) and in this case his/her previous Honours marks shall not be retained. As such, if he/she did not pass both the General papers at the Part-II examination previously, in this case he/she shall have to reappear at the Part-II examination as a whole only.

f) An Honours course candidate securing 30% marks in all the Honours papers at the Part-II examination may withdraw from the third year class and reappear in all the Honours papers of Part-II examination ***in the immediate following year only***. However, such reappearance shall have to be made within the stipulated period and in such cases of reappearance ***paper wise better marks will be credited***.

g) An Honours course candidate securing 30% marks in at least two but not all Honours papers at the Part-III examination may appear in the failed papers only at Part-III examination along with other failed paper(s)/subject(s), if any, at the Part-I/II/III examination(s) in subsequent year(s).

Such candidate may also reappear in all the Honours papers at Part-III examination but in this case his/her previous marks in the Part-III Honours papers shall not be retained.

h) An Honours course candidate securing 30% marks in all the Honours papers at Part-III examination may reappear in all the Honours papers of the Part-III examination ***in subsequent year(s)*** along with the failed subject(s)/paper(s) at Part-I/II/III examination(s), if any, subject to the following conditions :

i) If the candidate has, in his/her credit, at most three passed Honours paper(s) in Part-II level and minimum 44% marks in the aggregate of Honours papers in Part-III level, he/she shall not reappear in all the Honours papers of the Part-III examination until he/she obtains Honours degree.

ii) If the candidate has, in his/her credit, no failed Honours paper(s) in Part-II level and 35% marks in the aggregate of Honours papers in Part-III level and 40% marks in the aggregate of Honours papers in Part-II and Part-III levels taken together, he/she must refrain from such reappearance in all the Honours papers of the Part-III examination until he/she obtains Honours degree.

iii) If the candidate already passed Environmental Studies, then such case of reappearance must lead to his/her securing 30% marks in each and better marks in the aggregate of the Honours papers at Part-III examination in order to retain the newly secured marks in Part-III Honours papers, otherwise he/she shall be declared to have failed in the examination in the year of reappearance.

iv) If the candidate did not already pass Environmental Studies, such reappearance shall be as-a-whole one and in such case of reappearance he/she must secure 30% marks in each and better marks in the aggregate of the Honours papers at Part-III examination in order to retain the newly secured marks in Part-III Honours papers, otherwise his/her previously credited marks in Part-III Honours papers shall be retained.

9. Criteria for General Course students to continue in the 2nd/3rd year class:

- a) If a General course student appearing as a whole at the Part-I Examination passes in Compulsory Language Group and secures 30% marks in all the General papers and also secures 50% or more marks in the aggregate of General papers, he/she may be admitted to the Honours Course of Studies in the second year.
- b) In order to pass each part (i.e., Part-I/Part-II/Part-III), a candidate must secure at least 30% marks in each General paper (30% marks separately in theoretical and practical portions wherever applicable) in individual parts besides passing Compulsory Language Group in Part-I and Environmental Studies in Part-II examination.
- c) A candidate securing minimum 30% marks in at least two General papers (subjects other than Compulsory Language Group and Environmental Studies) in any of Part-I/II examinations shall be eligible to continue in the higher part/class and to appear at the higher part examination along with the failed subjects at lower part examination(s), if any, in subsequent year/s.
- d) A candidate failing to secure 30% marks in at least two General papers (subjects other than Compulsory Language Group and Environmental Studies) in any part shall be declared to have failed in that part and shall withdraw from the next higher part/class and shall reappear in the examination of the same part as a whole only in subsequent year/s subject to fulfillment of other conditions.

Note : Such candidates of Part-I examination shall reappear in all subjects/papers excluding or including Compulsory Language Group according as they already passed the same or not respectively.

Note : Such candidates of Part-III examination shall reappear in all subjects/papers excluding or including Environmental Studies according as they already passed the same or not respectively.

10. a) An Honours course candidate shall have the option to switch over to General course in the 1st/2nd/3rd year classes. Such a candidate shall have to appear at the Part-I/Part-II/Part-III Examination(s) within the stipulated period. Such candidate, after switching over to General course and appearing at the General examination, cannot switch back to Honours course again.
- b) After switching over to General course in Part-III examination, if a candidate has one or more failed Honours paper(s) in Part-II level, he/she shall have to appear in the corresponding paper(s) of General course in Part-II examination in subsequent year/s.
- c) An Honours course candidate appearing at the Part-III examination and securing 30% marks in one or more but not all Honours papers may switch over to General course and appear in all the General papers at Part-III examination in subsequent year(s) and in that case his/her previous Honours marks in Part-III examination shall not remain in his/her credit.
- d) For an Honours course candidate converted to General course at the Part-II or Part-III examination, marks secured in Honours papers at the Part-II/Part-III examination shall be treated as marks of the corresponding papers of General course.
11. a) An Honours course candidate successful with Honours at Part-I, Part-II and Part-III examinations shall be awarded Honours Degree with First Class if his/her aggregate marks in Honours papers at Part-II and Part-III examinations taken together (other than General papers, Language Group and Environmental Studies) is 60% or above and Second Class, if his/her said aggregate marks is 40% and above but less than 60%.
- b) Criteria for Honours Improvement at Part-III examination

An Honours course candidate successful at the Part-III examination with Honours degree may reappear in all the Honors papers of Part-III examination for

improvement *in the immediate following year*. However such appearance shall have to be made within the stipulated period of five years for completion of degree course. In such cases of reappearance new status of result will be credited if the same is better than the previous one but in case the status of result remains unaltered new aggregate marks will be credited if the same is better than the previous one, otherwise he/she shall be declared to have failed in the examination in the year of reappearance.

- c) However, for the Honours course candidates who will complete the Honours degree on the last year of the stipulated period, i.e., on the fifth year from the year of admission, may reappear for improvement in all the Honours papers of Part-III examination in the immediate following year, i.e. on the *sixth* year from the year of admission.
 - d) An Honours course candidate converted to General course at Part-I or Part-II or Part-III examination and been successful at the Part-I, Part-II and Part-III examinations shall be awarded First Division if his/her aggregate marks in all papers (other than Compulsory Language Group and Environmental Studies) in Part-I, Part-II and Part-III examinations taken together is 60% or above and Second Division if his/her said aggregate marks is 45% or above but less than 60% whereas those securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without division.
- 12.** A General course candidate successful at Part-I, Part-II and Part-III examinations shall be awarded First Division if his/her aggregate marks in the Part-I, Part-II and Part-III examinations taken together (excluding marks in Compulsory Language Group and Environmental Studies) is 60% or above and Second Division, if his/her aggregate marks is 45% or above but less than 60% whereas those securing an aggregate marks of 30% or above but less than 45% shall be declared to have passed without division.
- 13.** A candidate will be awarded **one mark** to make up the deficiency, **IF**,
- i) he/she fails to obtain pass/qualifying marks in one or more papers (theoretical and/or practical portion of papers), or
 - ii) he/she misses 1st/2nd class/division or

- iii) he/she misses 45% or 50% or 55% marks in the aggregate of Part-I, Part-II and Part-III Examinations taken together, or
- iv) he/she misses 50% marks in Part-I General examination in order to qualify for Part-II Honours course or
- v) he/she misses 35% marks in the aggregate of Honours papers at Part-II/Part-III Honours examination.

However, this deficiency award of one mark shall be shown in the Tabulation Roll in the appropriate column of the paper(s) and the total score of the candidate and also in his/her mark sheet.

- 14.** After application of deficiency award of one mark if a candidate fails to secure pass/qualifying marks in at most two papers (including Language Group and Environmental Studies) of General course by not more than 2% of the full marks in the paper (not more than 2% in theoretical and/or not more than 2% in practical portion in a paper having practical) but secures pass/qualifying marks in all other subject(s)/papers, he/she may be awarded the deficit marks in those papers as **grace marks** in order to enable him/her to be declared to have qualified/passed in the examination.

Provided that such 2% deficiency award shall be added to the total marks secured in the paper(s) (to the theoretical and/or the practical portion in case of a subject having practical) and to be recorded in the Tabulation Roll as well as shown in the mark sheet.

Provided further that this grace award shall not be applicable to Honours papers to enable a candidate to pass or qualify with Honours.

- 15.** A candidate appearing at the Part-I or II or III (Honours/General) examination may apply to the Controller of Examinations through the Principal of his/her College/Institution concerned for cancellation of the examination within thirty University working days from his/her completion of theoretical examination provided, however, that such option for cancellation of examination once exercised cannot be revoked.

Such a candidate shall have to complete the course within the stipulated period and he/she shall not be entitled to appear at any examination beyond the stipulated period on the ground of losing a year.

16. The duration of examination for an Honours theoretical paper of full marks above 50 and up to 100 shall be four hours, for a General theoretical paper of full marks above 50 and up to 100 the said duration shall be three hours and for an Honours/General theoretical paper of full marks up to 50 the said duration shall be two hours.

17. Answering Medium

For examinations in subjects other than language-based ones candidates shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s).

For examinations in language-based subjects (e.g., Bengali, Hindi, Urdu, English etc) candidates shall have to write their answers in the respective language only.

18. An Examination shall be held always under the current syllabus.

19. Candidates admitted to the first year course up to the academic session 2015-2016 under 1+1+1 examination system but did not enroll or failed as a whole at their respective Part-I examination shall be guided by the examination regulations introduced from the academic session 2016-2017.

20. a) An examinee shall be deemed to have appeared at an examination whenever Admit Card is issued in his/her favour by the University.

b) Admit Cards shall be provisional in nature and ***issuance of an Admit Card shall not guarantee subsequent issuance of either a marks-sheet in partial/full conformity with the Admit Card or any marks-sheet at all.***

c) ***All appearances must be in full compliance with this regulations and any aberration from the same shall result into partial or full cancellation of the examination/enrollment related to the erring appearance. The University is entitled to cancel such examination/s at any stage and even after passing of all the three parts.***

21. a) A candidate may pass an upper part examination without passing all subjects/papers at lower part examination(s) but securing only the minimum requirement for qualifying such lower part examination(s). Such candidate ***shall become eligible for***

obtaining appropriate degree in the year of examination in which he/she passes the last remaining subject(s)/paper(s)) in Part-I/II/III examinations, subject to fulfilling all other conditions.

- b) If a candidate clears a higher part examination prior to clearing the lower part(s), the year of passing of the higher part shall be the year in which he/she clears the remaining lower part(s). In such cases the year of passing being later than that of clearing the higher part and there being no actual enrollment of the candidate for the upper part in the passing year, the 'pass' result of the higher part examination shall be prepared on the basis of a system generated fresh enrollment and the marks-sheet of the same will carry a statement in the following format :

“This mark-sheet is on clearing Part ... (part no).. in this year.”

- c) No candidate shall be declared to have obtained degree more than once in same year.

If an Honours course candidate clears Part-III examination more than once by the time he/she clears all lower part(s), then out of those Part-III examinations that of the latest year only shall be considered for determination of degree for him/her.

22. Re-examination of answer-scripts:

A candidate appearing at any examination as a whole may apply in prescribed format to the Controller of Examinations for reexamination of his/her answer script(s) of an examination ordinarily within 15 working days of the University from the date of publication of result subject to provision as laid down hereunder.

Application for reexamination shall be restricted to theoretical papers only.

Marks secured by candidates in the Compulsory Language Group at the Part-I examination and in the Environmental Studies at the Part-III examination shall not be taken into account in order to determine the eligibility for re-examination and there shall be no re-examination in Compulsory Language Group and Environmental Studies for such candidates.

Grace/deficit award shall not be taken into account in order to determine the eligibility for reexamination.

A candidate appearing at the Part-I Honours/General examination in all papers except Compulsory Language Group only shall be treated like an as-a-whole candidate so far as applying for reexamination is concerned.

A candidate appearing at the Part-III Honours/General examination in all papers except Environmental Studies only shall be treated like an as-a-whole candidate so far as applying for reexamination is concerned.

If, at the time of publication of examination result, the result of a candidate remains 'incomplete' due to non-availability of marks only in Compulsory Language Group or Environmental Studies, he/she may still apply for reexamination, subject to fulfilling other conditions.

A candidate may seek re-examination of not more than two papers/portion of papers provided he/she secures at least 35% of the total marks in the remaining papers/portion of papers taken together.

If on re-examination in an answer-script marks get enhanced by more than 15% or get reduced by more than 5% than awarded by the original examiner (the percentage be calculated on the basis of the full marks in that paper) the answer-script shall be referred to a third examiner and the average of marks so awarded by the three examiners shall be taken as the marks obtained by the candidate in that paper.

Respective Coordinators and Head-Examiners shall ordinarily be entrusted with the task to re-examine the answer-scripts in subjects/papers. Where there is no Coordinator/Head-Examiner, Re-examiner(s) including the third examiner(s) shall be appointed with the approval of the Pro-Vice-Chancellor (For Academic Affairs) ordinarily on the recommendation of the Chairperson, U.G. Board(s) of Studies in the subject(s) concerned attached to the Council for U.G. Studies in Arts, Science, Commerce etc.

Alteration in marks on re-examination shall be given effect unless such alteration leads to lowering in qualitative status of result or result status in any paper of a candidate.

23. After the completion of re-examination process for Part-III Honours Examination a **Rank Certificate** shall be issued to each of the candidates holding the first ten positions in each Elective Honours Group of Subjects/Papers who has obtained Honours degree after successfully completing each of Part-I, Part-II & Part-III examinations in first available chance.
24. Successful candidates of Three Year B.Com. course shall be awarded Diploma signed by the Vice-Chancellor in the formats given below.
- a) A candidate of B.Com. (Honours Course) who has passed with First/Second Class Honours shall be awarded Diploma in the format -
- “This is to certify that ...(name of the candidate)...obtained the degree of Bachelor of Commerce (Three Year Course) with Honours in this University in the year and that he/she was placed in the First/Second Class in Accounting & Finance/Marketing/Taxation/Computer Applications & e-Business.”
- b. A candidate of B.Com. (Honours/General Course) who has passed with First/Second Division in General course shall be awarded Diploma in the format -
- “This is to certify that ...(name of the candidate)...obtained the degree of Bachelor of Commerce (Three Year General Course) in this University in the year and that he/she was placed in the First/Second Division in Accounting & Finance/Marketing/Taxation/Computer Applications & e-Business Group.”
- c) A candidate of B.Com. (Honours/General Course) who has passed without Division in General course shall be awarded Diploma in the format -
- “This is to certify that...(name of candidate)...obtained the degree of Bachelor of Commerce (Three Year General Course) in this University in the year in Accounting & Finance/Marketing/Taxation/Computer Applications & e-Business Group.”