The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1.Details of the Institution

1.1 Name of the Institution

ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1.2 Address Line 1

1/1B, A.J.C.Bose Road

Address Line 2

City/Town

Kolkata

State

West Bengal

Pin Code

700020

Institution e-mail address

info@ajcbosecollege.org

Contact Nos.

033-2282-5181

Name of the Head of the Institution:

Dr. Purna Chandra Maity

Tel. No. with STD Code:

033-2282-1362

Mobile:

+919051050656

Name of the IQAC Co-ordinator:

Dr. Shampa Khasnobis

Mobile:

+919830670306

IQAC e-mail address:

ajcbciqac2@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

WBCOGN13711

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC(SC)/18/A&A/95.2 dated 5-11-2016

1.5Website address:

www.ajcbosecollege.org

Web-link of the AQAR:

http://www.ajcbosecollege.org/AQAR/AQAR1516.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	1.89	2009	5 yrs
2	2nd Cycle	C	1.83	2016	5 yrs
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC : DD/MM/YYYY

17.12.2013

1.8AQAR for the year*(for example 2010-11)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

  i.   AQAR   Not Applicable   (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State   Central ✓ med   Private

   Affiliated College   Yes ✓   No

   Constituent College   Yes   No ✓

Autonomous college of UGC Yes   No ✓

Regulatory Agency approved Institution   Yes ✓   No

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men   Women

                       Urban   Rural ✓   Tribal

Financial Status Grant-in-aid   ✓ C 2(f)   UGC ✓   ✓

                 Grant-in-aid +Self Financing Tota Self-financing

1.11 Type of Faculty/Programme

   Arts ✓   Science ✓ Commerce ✓ Law   PEI(Phys Edu)

   TEI (Edu) ✓ Engineering   Health Science   Management

   Others(Specify)   .   NA

1.12 Name of the Affiliating University *(for the Colleges)*   The University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No   UGC-CPE

No

DST Star Scheme

No

No

UGC-Special Assistance Programme   DST-FIST

No

No

UGC-Innovative PG programmes

No   *specify)*

NA

UGC-COP Programmes

No

2.IQACComposition and Activities

2.1No. of Teachers

05

2.2No. of Administrative/Technical staff

02

2.3No. of students

01

2.4No. of Management representatives

04

2.5No. of Alumni

01

2. 6No. of any other stakeholder and

community representatives

01

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

01

2.9 Total No. of members

09

2.10No. of IQAC meetings held   06

2.11 No. of meetings with various stakeholders: No.   06   lty

04

Non-Teaching Staff Students   02   Alumni   00   Others   00

2.12 Has IQAC received any funding from UGC during the year?   Yes ✔ No ☐

If yes, mention the amount | 3 lakh |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 02 | International | 00 | National | 00 | State | 00 | Institution Level | 02 |

(ii) Themes

| Academic and Administrative Quality Enhancement
Office Management and Upgradation |

2.14 Significant Activities and contributions made by IQAC

1. There are 25 difference sub-committees that function under the IQAC. The IQAC thus looks after every other aspects of the college through supervision of these committees.

2. Academic Calendar of the College was prepared under the supervision of the IQAC.

3. The IQAC was instrumental in the CAS of the teachers of our college which includes verification API scores of PBAS and the documents relating to CAS.

4. The IQAC motivated and/or help in the arrangement of remedial classes and seminars and beautification of the college premises (Gardening, Cleaning etc)

5. The IQAC motivated all teachers to conduct independent research by submitting proposals for MRP.

6. The IQAC was effective in getting the ONLINE Feedback of Students. The Feedback of the Parents and Alumni were obtained during the parent-teacher meet and alumni meet respectively.. The students rated their teachers on a five point scale.

7. Preparation of SSR (Cycle 2)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Different activities to create social awareness amongst students were chalked out. Placement cell was instructed to arrange for workshops on Soft Skill Development techniques. Preparation of SSR (Cycle 2)	Extension activities were carried out by the NSS Cell, Games and Sports Committee. The NSS program included free blood sugar testing and eye testing camp, Cancer and AIDS Awareness Camp, Child Health Awareness Camp. The students of the NSS Cell also participated in a rally organised by the University of Calcutta to celebrate the Birth Anniversary of Swami Vivekananda. The annual sports was held in January 2016 at the University Sports ground, Kolkata. The placement cell contacted George Telegraph Institute of Technology who consented to hold such workshop in the College Campus. SSR was prepared by the IQAC and submitted on December 21, 2015.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ✓ ☐

Management Senate Any other ☐ | IQAC |

Provide the details of the action taken

The AQAR reports were placed in the meeting of the IQAC. The members were very co-operative and gave their suggestions in relation to the preparation of AQAR. Subsequently changes were made as per the suggestions.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	13	00		
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				
Total	13			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	12

1.3 Feedback from stakeholders*Alumni ✓ Parents ✓ mployersStud ☐ ✓
(On all aspects)

Mode of feedback:Online ManualCo ✓ ting schoo r PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The college follows the regulations and syllabi prescribed by its affiliating university viz. University of Calcutta. There was no change or revision of the University syllabus in this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	15	08	00	18

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	10					02	00	08	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

GF-20	VF-00	TF-04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	17	10
Presented papers	03	05	02
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> White board, overhead projectors, charts, models, computers etc. are often used by the teachers to make classroom teaching more innovative and interesting.
>
> Two ICT enabled classrooms were made available.
>
> Procurement of Smart Board.

2.7 Total No. of actual teaching days during this academic year

208

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MultipleChoice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02		

2.10 Average percentage of attendance of students

77

2.11 Course/Programme wisedistribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com 1st yr	676	NA		559		83
B.Com 2nd yr	219			183		84
B.Com 3rd yr	210		1.5	207		99
B.Sc 1st yr	173			82		48
B.Sc 2nd yr	66			57		87
B.Sc 3rd yr	21		10	21		100
B.A.1st yr	199			90		45
B.A.2nd yr	76			29		38
B.A.3rd yr	34			34		100
B.EdSem I	49		100			100
B.EdSem II	49		100			100

2.12How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Active interaction with the students in classroom by teachers is a regular practice that the IQAC tries to promote amongst teachers. To contribute towards the teaching and learning process, the college campus was fire wall protected wi-fi enabled.

2.13Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

Administrative Staff	05	08	00	13
Technical Staff	04	06	00	06

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The College campus being under construction, space crunch remained a perpetual
> impediment in performing individual research specially in Lab based subjects. However
> the College authority along with IQAC encourage the Teaching staff to write projects for
> conducting research.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	00	01
Outlay in Rs. Lakhs	1.75 lakh	1.635 l;akh	00	00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	09	00
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	1.75	1.75
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.Cha [06] dited Books   [03]

ii) Without ISBN No.   [00]

3.8 No. of University Departments receiving funds from

UGC-SAP [Nil]   CAS [Nil] ST-FIST [Nil]

DPE [Nil]   DBT Scheme/funds [Nil]

3.9 For colleges   Autonomy [Nil]   CPE DBT [Nil] cheme [Nil]

INSPIRE   CE [Nil] ther (specify) [Nil]   [Nil]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	01			11
Sponsoring agencies		UGC			College Fund

3.12 No. of faculty served as experts, chairpersons or resource persons [Nil]

3.13 No. of collaborations International [Nil] onal [Nil] y other [Nil]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs :

From Funding agency Fro [Nil] t of University/College   [Nil]

Total [Nil]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01		01				

3.18 No. of faculty from the Institution
who are Ph.D.Guides   01

   and students registered under them   01

3.19 No. of Ph.D. awarded by faculty from the Institution   00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NA   F   NA   Project Fellows   NA   Any other   NA

3.21 No. of students Participated in NSS events:

University level   108   el   00

National level   International lev   00   00

3.22 No. of students participated in NCC events:

University level   00   l   00

National level   International lev   00   00

3.23 No. of Awards won in NSS:

University level ☐   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25No. of Extension activities organized

University forumCollege for ☐   ☐

NCCNSSAny other ☐   08   ☐

3.26Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension activities of the college were carried out in the form of NSS programmes, which included our students rendering various types of social services in the neighbouring slum areas.

- Lectures were organised to create awareness on various social aspects like cancer, AIDS, child health, creation of pollution-free environment and other health and hygiene related matters.

- Apart from this, the NSS also organised blood donation and medical check-up camps for the benefit and staff of the college.

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27000	00	-	27000
Class rooms	12	00	-	12
Laboratories	12	00	-	12
Seminar Halls	01	00	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	00	1.4 lacs(Fire Extinguisher)	College fund	16
Value of the equipment purchased during the year (Rs. in Lakhs)	37.57 approx	13.4 approx	College & UGC	
Others (Generator)	960500/-	96050/- (Depreciation)		864450/-

4.2 Computerization of administration and library

The college administration was fully computerised. The on line admission process was totally under way in this session. The Central Library of the college was also fully computerised and inflibnet was also made available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13180	4095864	198	62968	13378	4158832
Reference Books	830	201690	11	6585	841	208275
e-Books						
Journals			115000		115000	
e-Journals			7000	11100	7000	11100
Digital Database						
CD & Video						
Others (specify)						

* 7000+ books were mutilated/lost which was recorded during 2015-16.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments+ Library	Others
Existing	52	10				10	29	03
Added	08	04				01	03	00
Total	48*	12				11	22	03

*12 computer are not in working condition.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Three computers with internet connection (wi-fi) were installed in the central library for the students to access the internet freely.

4.6 Amount spent on maintenance in lakhs :

i) ICT — Nil

ii) Campus Infrastructure and facilities — 4.8 Lacs

iii) Equipments — 14.4 lacs

iv) Others — Nil

Total : 19.2 lacs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC with the help of the respective departments organised remedial and tutorial classes in the slack session for the students who are first generation learners or are at the risk of failure.

5.2 Efforts made by the institution for tracking the progression

> Progression of students was tracked from the alumni registers of the respective departments. Data collected showed that less than 40% of the students went for higher studies. More than 50% started doing jobs right after leaving the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3355	-	01	-

(b) No. of students outside the state

(c) No. of international students

Nil

No	%
2315	55

No	%
1040	45

MenWomen

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2530	61	14	67	05	2677	3165	91	23	70	06	3355

Demand ratio   3.5 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Students are given necessary suggestions by the respective subject teachers for appearing in different competitive examinations as and when needed.
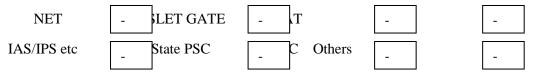> The Career Counselling and Placement Cell was formed to help and provide support to the students in this connection.

No. of students beneficiaries

No. of students beneficiaries   >500

5.5 No. of students qualified in these examinations

NET   -   SLET GATE   -   AT   -   -

IAS/IPS etc   -   State PSC   -   C   Others   -   -

5.6 Details of student counselling and career guidance

The Career Guidance and Placement Cell have been recently formed. They conduct various seminar lectures which will help the students to get placements in the long run. George Telegraph was contacted for organising workshops on soft skill techniques and Communicative English

No. of students benefitted   >100

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	137

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   National level   112   onal level

No. of students participated in cultural events

State/ University level [53]   National level [   ]   International level [   ]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	181	9.04 lac
Financial support from government	11	2.75 lac
Financial support from other sources	Not Recorded	
Number of students who received International/ National recognitions	Not Recorded	

5.11 Student organised / initiatives

Fairs   : State/ University level [0]   National level [0]   International level [0]

Exhibition: State/ University level [0]   National level [0]   International level [0]

5.12 No. of social initiatives undertaken by the students [4]

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Our vision is to develop our college as one of the best institutes with all the modern learning facilities imparting highest standards of education so that its graduates emerge as ethical, fair and well-groomed exceptional citizens with strong belief in the principles of justice, liberty, equality and fraternity and who will strive to make their world a better place.
>
> ➢ To develop inquisitiveness, scientific temper and spirit of enquiry among the students,

> - To broaden the perspectives of the students' understanding of our country's cultural heritage, scientific knowledge and social values,
> - To develop a sense of belongingness,
> - To help underprivileged and meritorious students to transcend social barriers,
> - To train the learners to live amicably in the society,
> - To develop social awareness by ensuring students' participation in National Service Scheme,
> - To promote healthy student-teacher relationship,
> - To draw out the best from the individual students,
> - To manifest perfections already in man,
> - To motivate students in co-curricular activities.
>
> Our mission is to train youngsters to be competent, well-informed, liberal-minded human beings with an abiding faith in India's democratic institutions and the rule of law, and abhorrence for tyranny, injustice and corruption.
>
> - To provide teaching in the field of classical and modern subjects approved by the University of Calcutta with the purpose of promoting higher studies,
> - To impart both theoretical and practical training in the field of Education to develop appropriate skill among the learners,
> - To provide opportunities to the students and teachers to expand their knowledge base and quality development,
> - To provide special care to the educationally backward students, and
> - To organize self-development programs and placement facilities for the students after qualifying their final examination.

6.2 Does the Institution has a management Information System

> Yes,
>
> HRMS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> The teaching staff underwent refresher and orientation courses organised by the academic staff colleges of different universities.

6.3.2 Teaching and Learning

> The academic calendar of the college was published at the beginning of the academic year. The lesson plans were made based on the allotment of the Calcutta university

6.3.3 Examination and Evaluation

> The Routine and Examination Committee prepared the scheduled for different examinations of the college as per the academic calendar. Questions papers were set following the norms of the affiliating University.

6.3.4 Research and Development

> The college administration encourages the teachers to submit proposals to the UGC for major and minor research projects. However, the perpetual space problem still remains an impediment for carrying out such research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The Central library of the college was automated.

6.3.6 Human Resource Management

> Web based fully automated HRMS management system was Indigenously prepared .

6.3.7 Faculty and Staff recruitment

> As per the requisitions against various teaching and non-teaching posts submitted to the College Service Commission, six teaching posts and two librarian posts were filled up in this session.

6.3.8 Industry Interaction / Collaboration

> Nil

6.3.9 Admission of Students

> The admission process was totally online. However, to maintain transparency and ensure publicity, advertisements related to admission were published in different newspapers. The selection of students for admission was strictly on the basis of merit.

6.4 Welfareschemes for

Teaching	State govt registered employee's cooperative
Non teaching	State govt registered employee's cooperative
Students	Freeship (partial or full exemption of college fees), Students health home to provide emergency medical services.

6.5Total corpus fund generated   nil

6.6 Whether annual financial audit has been done   Yes   ✓ No

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		no	
Administrative	no	no	no	no

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No   ✓

For PG Programmes   Yes   No   NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not within our limits

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

> Two alumni meetings were held during this session. The alumni gave Constructive suggestions to hold a science fair in the campus and requested the IQAC and the college Authority to consider the feasibility of such activities.

6.12 Activities and support from the Parent – Teacher Association

> Two parent teacher meetings were also held. However very few parents turned up for the meeting

6.13 Development programmes for support staff

> IQAC organised a workshop on office management and up-gradation for the development of the support staff in May 2016

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Our college has been declared a plastic and gutka free zone to control environmental p[ollution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic yearwhich have created a positive impact on the functioning of the institution. Give details.

> A human resource management system was launched by the college through which the staff could access their personal data (password protected) , relating to leave statement, PF statement, salary slip and a host of information by just logging on to the college website.
>
> Student data entry like attendance and entry of marks for any college exam can also be done through the same portal.
>
> The whole program was indigenously prepared and run by a senior faculty of our Physics Department Dr.SantanuLaha.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> a) One wing out of the three winged new college building was already constructed. The entire college was shifted to the new building
>
> b) The execution of different activities related to social issues were still carried out by the NSS Cell through free blood sugar and eye testing camp, and Seminars on Child Health, Cancer and Aids Awareness, and Campus Cleanliness.

7.3 Give two Best Practices of the institution *(please see the format in theNAAC Self-studyManuals)*

> See annexure IV and V

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> (1) The teacher in charge of the Environmental Studies department took initiative to organise different projects to make the students aware of the growing environmental pollution e.g. the students were taken to different traffic signals to survey the amount of emission by the vehicles passing through the signals. The projects are a part of their curriculum. (2) The college administration tried to maintain a plastic free, green campus.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **Strength** :Physical Location, sincere and dedicated faculty and support staff
>
> **Weakness** : Dearth of space, paucity of funds, vacant teaching and non teaching posts
>
> **Opportunity** : providing inclusive education regardless of caste, creed, religion, socio - economic background. All information is conveyed to the staff and students through the college website and sms.
>
> **Challenge** :To complete the ongoing process of Building construction and provide space optimally required by the different Departments.
> To improve the academic outcome of the students thus enabling them to step into the world of Higher Education.

8.Plans of institution for next year

1. To continue the construction of the new College Building

2. To seek approval for new PG courses from the affiliating University after the construction of the new college building

Name __ Dr. Shampa Khasnobis____

*Name   Dr.Purna Chandra Maity_*

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____

Annexure I

Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure II

Annexure-III

Students' feedback analysis by the Principal

Session- 2015-16

The students' feedbacks were collected from the outgoing students (Final year). A critical analysis of the feedback revealed the fact that students need to be more aware about the nuances of the feedback mechanism which can finally help the Teaching-Learning process and contribute to the improvement of the overall academic environment.

A few of the teachers have been informed directly by the undersigned about the areas that need improvement as indicated through the student feedback. The teachers assured a positive follow-up to ensure overall academic upliftment in their respective disciplines.

Dr. Purna Chandra Maity

Principal