

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2013-14



Acharya Jagadish Chandra Bose College
1/1B, Acharya Jagadish Chandra Bose Road
Kolkata – 700 020
<http://www.ajcbosecollege.org>

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution

ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1.2 Address Line 1

1/1B, A. J. C. Bose Road

Address Line 2

City/Town

Kolkata

State

West Bengal

Pin Code

700020

Institution e-mail address

info@ajcbosecollege.org

Contact Nos.

033-2282-5181

Name of the Head of the Institution:

Dr. Subhankar Ghosh

Tel. No. with STD Code:

033-2282-1362

Mobile:

Name of the IQAC Co-ordinator:

Dr. Ratna Guha Mustafi

Mobile:

98301 88431

IQAC e-mail address:

iqac@ajcbosecollege.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13711

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/47/A&A/02 dated 29.01.2009

1.5 Website address:

<http://www.ajcbosecollege.org>

Web-link of the AQAR:

<http://www.ajcbosecollege.org/AQAR/AQAR1314.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.89	2009	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

17.12.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_2009-10 submitted to NAAC on 21.09.2015
- ii. AQAR_2010-11 submitted to NAAC on 22.09.2015
- iii. AQAR_2011-12 submitted to NAAC on 29.09.2015

iv. AQAR_2012-13 submitted to NAAC on 30.09.2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

The University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

No

University with Potential for Excellence	No	UGC-CPE	
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	05			
2.2 No. of Administrative/Technical staff	02			
2.3 No. of students	01			
2.4 No. of Management representatives	04			
2.5 No. of Alumni	01			
2.6 No. of any other stakeholder and community representatives	01			
2.7 No. of Employers/ Industrialists	Nil			
2.8 No. of other External Experts	01			
2.9 Total No. of members	09			
2.10 No. of IQAC meetings held	04			
2.11 No. of meetings with various stakeholders:	No.	Nil	Faculty	04
	Non-Teaching Staff	04	Students	02
	Alumni	Nil	Others	02
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, mention the amount	NA			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. There are 25 different sub-committees that function under the IQAC. The IQAC thus looks after every other aspect of the college through supervision of these committees.
2. Academic Calendar of the College was prepared under the supervision of the IQAC.
3. The IQAC was instrumental in the CAS of the teachers of our college which includes verification API scores of PBAS and the documents relating to CAS.
4. The IQAC motivated and/or help in the arrangement of remedial classes and seminars and beautification of the college premises (Gardening, Cleaning etc)
5. The IQAC motivated all teachers to conduct independent research by submitting proposals for MRP.
6. The IQAC was effective in getting the ONLINE Feedback of Students, where the students rated their teachers on a five point scale.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. The IQAC gave suggestions for a wi-fi enabled campus for the academic benefit of the staff and students. 2. Different activities to create social awareness amongst students were chalked out. 	<ol style="list-style-type: none"> 1. As per the suggestion of the IQAC, the management decided to make the campus wi-fi enabled, once the first wing of the new building was constructed. 2. Extension activities were carried out by the NSS Cell, Games and Sports Committee. The NSS program included free blood sugar testing and eye testing camp organized in collaboration with SVS Marwari Hospital, Kolkata. The annual sports was held in January 2014 at the University Sports ground, Kolkata.

(Academic Calendar of 2013-14 : **Annexure II**)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR reports were placed in the meeting of the academic sub-committee. The members of these committees were very co-operative and participated in all the developing programmes which were organized by the IQAC.



Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	13	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	13	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	12

1.3 Feedback from stakeholders* Alumni NIL Parents NIL Employers NIL Students

(On all aspects)

Mode of feedback : Online Manual NA Co-operating schools (for PEI) NA

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the regulations and syllabi prescribed by its affiliating university viz. University of Calcutta. There was no change or revision of the University syllabus in this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	08	10	00	01

2.2 No. of permanent faculty with Ph.D. 13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	08	00	00	00	00	00	02	00	10

2.4 No. of Guest and Visiting faculty and Temporary faculty GL-20 VF-00 TF-04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	25	18
Presented papers	01	17	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Internal Assessments were carried out to monitor the progress of students through mid-term examinations and college test examinations. Some departments conduct special/remedial classes after the test examination, for students who need remedial coaching.

White board, overhead projectors, charts, models, computers etc. are often used by the teachers to make classroom teaching more innovative and interesting.

2.7 Total No. of actual teaching days

During this academic year 213

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
1 st year B.Com	511					46.2
2 nd Year B.Com	335					44.77
3 rd Year B.Com	128		13.3			68.75
1 st year B.Sc	158					36.7
2 nd Year B.Sc	91					56.04
3 rd Year B.Sc.	42		23.81			83.33
1 st year B.A	137					49.63
2 nd Year B.A	127					77.16
3 rd Year B.A	31		9.7			74.2
B.Ed	100		36			98.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Active interaction with the students in classroom by teachers is a regular practice that the IQAC tries to promote amongst teachers. Internet was available for the students only in the central library.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01 (Short-term Course)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	09	00	13
Technical Staff	06	06	00	06



Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The primary problem of our college was dearth of space. So, the faculty members were encouraged by the college administration to primarily submit proposal of MRPs for space saving research work e.g, theoretical and computational related work. Accordingly, a number of teachers submitted proposals for MRPs in this session.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	05	00	01
Outlay in Rs. Lakhs	3.13	8.05	00	2.0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	02	00
Non-Peer Review Journals	00	03	00
e-Journals	00	00	00
Conference proceedings	00	04	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	-	00	00
Minor Projects	02	UGC	00	0.865 lakh
Interdisciplinary Projects	00	-	00	00
Industry sponsored	00	-	00	00
Projects sponsored by the University/ College	00	-	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	-	00	00
Any other(Specify)	00	-	00	00
Total	02		00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	01	00	00
Sponsoring agencies	NA	NA	UGC	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

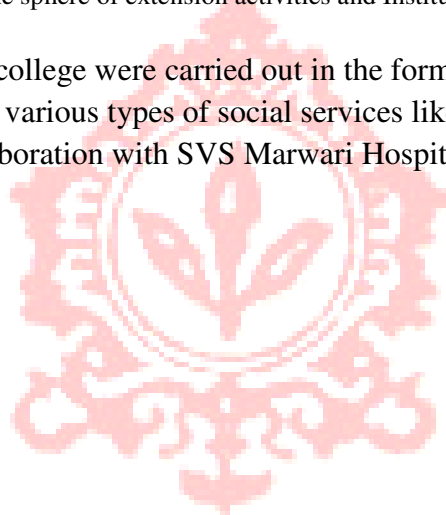
University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

- Extension activities of the college were carried out in the form of NSS programmes, which included our students rendering various types of social services like setting of a free blood sugar and eye check-up camp in collaboration with SVS Marwari Hospital.



Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2600 sqm	00	NA	2600 sqm
Class rooms	800 sqm	00	00	800 sqm
Laboratories	500 sqm	00	NA	500 sqm
Seminar Halls	00	00	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	00	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	23.27 (approx.)	10.12 (approx.)	UGC + College	33.39 (approx.)
Others	00	00	00	00

4.2 Computerization of administration and library

The college office was fully computerised. The admission process was conducted online. The Central Library of the college was also fully computerised with internet facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20331	5370821	569	172699	20900	5543520
Reference Books	830	201690	-	-	830	201690
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	INFLIBNET, N-LIST	5000	-	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	255	-	255	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	10	Available	NA	NA	19	28	00
Added	06	00	-	-	-	04	02	00
Total	61	10	LAN	-	-	23	30	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Internet was available in all departments and the Central Library through LAN.

4.6 Amount spent on maintenance in lakhs :

- i) ICT NA
 - ii) Campus Infrastructure and facilities 10.06 (Approx.)
 - iii) Equipments NA
 - iv) Others NA
- Total :** 10.06 (Approx.)

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As per the suggestion of the IQAC students support services were provided through remedial and tutorial classes in the slack session for the students who are first generation learners or are at the risk of failure.

5.2 Efforts made by the institution for tracking the progression

As per the suggestion of the IQAC, measures were adopted to track students' progression. This included internal assessment of students (oral and written), remedial classes and mentoring the students as and when required.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2550	00	-	-

(b) No. of students outside the state

40

(c) No. of international students

01

Men	No	%	Women	No	%
	1726	67.70		824	32.31

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1649	20	06	-	00	1675	2519	26	05	-	00	2550

Demand ratio: 3: 1(approx.)

Dropout %: 35% (approx.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are given necessary suggestions by the respective subject teachers for appearing in different competitive examinations as and when needed.

No. of students beneficiaries

Data Not Available

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Career Guidance and Placement Cell was not formed during this time

No. of students benefitted

NA

5.7 Details of campus placement

<i>On Campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

No such programme was undertaken during this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	480	9.6 lakh (approx.)
Financial support from government	249	8.96 lakh (approx)
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

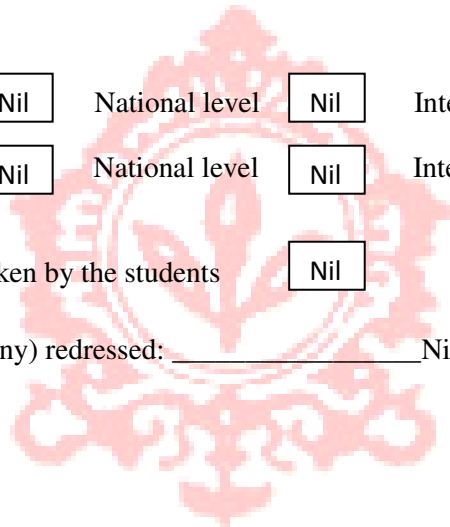
5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____



Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision is to develop our college as one of the best institutes with all the modern learning facilities imparting highest standards of education so that its graduates emerge as ethical, fair and well-groomed exceptional citizens with strong belief in the principles of justice, liberty, equality and fraternity and who will strive to make their world a better place.

- To develop inquisitiveness, scientific temper and spirit of enquiry among the students,
- To broaden the perspectives of the students' understanding of our country's cultural heritage, scientific knowledge and social values,
- To develop a sense of belongingness,
- To help underprivileged and meritorious students to transcend social barriers,
- To train the learners to live amicably in the society,
- To develop social awareness by ensuring students' participation in National Service Scheme,
- To promote healthy student-teacher relationship,
- To draw out the best from the individual students,
- To manifest perfections already in man,
- To motivate students in co-curricular activities.

Our mission is to train youngsters to be competent, well-informed, liberal-minded human beings with an abiding faith in India's democratic institutions and the rule of law, and an abhorrence for tyranny, injustice and corruption.

- To provide teaching in the field of classical and modern subjects approved by the University of Calcutta with the purpose of promoting higher studies,
- To impart both theoretical and practical training in the field of Education to develop appropriate skill among the learners,
- To provide opportunities to the students and teachers to expand their knowledge base and quality development,
- To provide special care to the educationally backward students, and
- To organize self-development programs and placement facilities for the students after qualifying their final examination.

6.2 Does the Institution have a Management Information System

Yes,

- a) The IQAC had put up a complaint box where the students register their complaints. A teacher, in charge of the complaint cell, used to redress the complaints from time to time in consultation with the college authority and IQAC.
- b) Information also percolated through the students union, the NSS Cell and different committees.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teaching staff underwent refresher and orientation courses organised by the academic staff colleges of different universities.

6.3.2 Teaching and Learning

The academic calendar of the college was published at the beginning of the academic year. The lesson plans were made based on the allotment of the Calcutta university syllabus. The mid-term and test examination were conducted to evaluate to progress of the students. The Bio-Science and B.Ed departments of our college organised educational excursions for the benefit of the students.

6.3.3 Examination and Evaluation

The Routine and Examination Committee prepared the scheduled for different examinations of the college as per the academic calendar. Questions papers were set following the norms of the affiliating University.

6.3.4 Research and Development

The college administration encouraged the teachers to submit proposals to the UGC for major and minor research projects. However, the perpetual space problem was always an impediment for carrying out such research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of the Central library was underway.

6.3.6 Human Resource Management

Extension activities were carried out by the NSS Cell, Games and Sports Committee. The NSS program included free blood sugar testing and eye testing camp organized in collaboration with SVS Marwari Hospital, Kolkata. 87 staff and students member were participated in the programme.

6.3.7 Faculty and Staff recruitment

Requisitions against various teaching and non-teaching posts submitted to the College Service Commission were followed up in this session.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission process was totally online. However, to maintain transparency and ensure publicity, advertisements related to admission were published in different newspapers. The selection of students for admission was strictly on the basis of merit.

6.4 Welfare schemes for

Teaching	College Employees' Co-operative Society
Non teaching	College Employees' Co-operative Society
Students	Freeship (partial or full exemption of college fees), Students health home to provide emergency medical services.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes NA No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not within our limits

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni could not meet in this session as the construction of the new college building was fully underway and the college was passing through a transition state.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Cleanliness and totally pollution free environment was difficult to maintain because of the ongoing construction work.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The academic committee ensured the maintenance of good and healthy academic environment in the college campus.

The Institution is completely secular in nature. In fact, a good fraction of the students (specially girls students) are from the minority community. Special attention is given to the weaker sections of the students. The college also promoted representation of women in all aspects.

Student participation in extra and co-curricular activities is encouraged through the NSS Cell and Games and Sports committee.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

a) Partial demolition of the old building was completed and construction of the new college building was already underway.

The execution of different activities related to social issues were carried out by the NSS Cell through setting-up of a blood sugar and eye check-up camp in the college campus in collaboration with SVS Marwari Hospital.

7.3 Give two Best Practices of the institution :

Best Practice No. 1: Internal Assessment of students

Best Practice No 2: Creating awareness related to social issues amongst students

Please see annexure-III and annexure-IV

7.4 Contribution to environmental awareness / protection

- (1) The teacher in charge of the Environmental Studies department took initiative to organise different projects to make the students aware of the growing environmental pollution e.g. the students were taken to different traffic signals to survey the amount of emission by the vehicles passing through the signals. The projects are a part of their curriculum.
- (2) The college administration tried to maintain a plastic free, green campus.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

1. To continue the construction of the new College Building
2. To seek approval for new PG courses from the affiliating University after the construction of the building.

Ratna Guha Mustafi
(Dr Ratna Guha Mustafi)
Coordinator, IQAC

Co-ordinator, IQAC
A. J. C. Bose College
Kolkata - 700 020

Subhankar Ghosh
(Dr Subhankar Ghosh)
Principal
Principal
A. J. C. Bose College
1/1B, A. J. C. Bose Road, Kol - 20

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-II



Acharya Jagadish Chandra Bose College
 1/1B A.J.C. Bose Road, Kolkata-20
www.aichosecollege.org
 Ph:- 2282-5181, Fax :- 2282-1362
HOLIDAY LIST – 2013-2014



2013				
August	9th	Friday	Id-ul-Fitr	1
	10th	Saturday	College Foundation Day	1
	15th	Thursday	Independence Day	1
	21st	Wednesday	Raksha Bandhan	1
	28th	Wednesday	Janmashtami	1
October	2nd	Wednesday	Gandhi Jayanti	1
	4th	Friday	Mahalaya	1
	11th	Friday	Durgapuja	23
November		to	Holidays from, Shasthi to Kalipuja	
	2nd	Saturday		
	5th	Tuesday	Batridwitiya,	1
	11th	Monday	Jagaddhatri Puja	1
	14th	Thursday	Muharrum	1
	17th	Sunday	Guru Nanak's Birthday	1
December	30th	Saturday	Acharya Jagadish Chandra Bose's Birthday	1
	25th	Wednesday	Christmas	1
	26th	Friday	Winter Recess	6
	31st	Tuesday		
2014				
January	1st	Wednesday	English New Year	1
	14th	Tuesday	Fateh-a-Dawaz-Dahum	1
	23rd	Thursday	Netaji's Birthday	1
	24th	Friday	C.U. Foundation Day	1
	25th	Saturday	Maghotsab	1
	26th	Sunday	Republic Day	1
February	4th & 5th	Tuesday & Wednesday	Saraswati Puja	2
	27th	Thursday	Shivratri	1
March	16th	Sunday	Dol Jatra	1
	17th	Monday	Holi	1
April	16th	Friday	Good Friday	1
	17th	Saturday	Easter Saturday	1
	14th	Monday	Chaitra Sankranti	1
	15th	Tuesday	Bengali New Year	1
May	1st	Thursday	May Day	1
	9th	Friday	Rabindra Jayanti	1
	23rd	Thursday	Netaji's Birthday	1
	24th	Friday	C.U. Foundation Day	1
	16th	Friday to	Summer Recess (Suspension of B.A., B.Sc., B.Com.)	45
June	30th	Monday		

Academic Activities		
Date	Day	Academic Activities (There dates are tentative subject to change as per the regards)
01.07.2013	Monday	Beginning of B.Ed.
25.07.2013	Thursday	Inauguration of 1 st year (Hons.& Gen.) Classes of B.A/ B.Sc./ B.Com.
08.08.2013	Thursday	Beginning of 3 rd year (Hons.& Gen.) Classes of B.A/ B.Sc./ B.Com
02.09.2013	Monday	Beginning of 2 nd year (Hons.& Gen.) Classes of B.A/ B.Sc./ B.Com
05.09.2013	Thursday	Teacher's Day
3 rd Week of November 2013		Mid Term Exam. of Part-I, Part-II, Part-II
December , 2013		B.Ed Exclusive
January , 2014		College Games & Sports
January , 2014		B.Ed – Comminute Outreach
2 nd Week of January, 2014		College Test of B.A/B.Sc/B.Com 3 rd year (Hons.& Gen.)
2 nd Week of February, 2014		College Test of B.A/B.Sc/B.Com 2 nd year (Hons.& Gen.)
2 nd Week of March, 2014		College Test of B.A/B.Sc/B.Com 1 st year (Hons.& Gen.)
April , 2014		Selection Test of B.Ed.

As per C.U. listed holiday
Principal discretion – 5

Teacher-in-Charge

Library :- 2282-1481
Physics: - 2282-1484
Chemistry :- 2282-1487

Office :- 2282-1482
Commerce :- 2282-1485
Bio-Science :- 2282-1488

B.Ed. :- 2282-1483
Arts :- 2282-1486
Math :- 2282-1490

Annexure -III

BEST PRACTICE -1

1. **Title of the Practice:** Internal Assessment of students
2. **Goal:** To monitor the progress of the students
3. **The Context:** A majority section of the students who take admission in our college is of average merit. Moreover, a good section belongs to the minority community (including girl students). Some are even first generation learners or come from the weaker section of the society. Hence periodical monitoring of student progress is absolutely essential to maintain a competent academic level.
4. **The Practice:** Mid-term and College Tests are conducted in due time to monitor the progress and preparedness for the ensuing University exam respectively. In addition, to Special/ Remedial Classes are arranged for the first generation learners and for the weaker students.
5. **Evidence of Success:** The measures mentioned above helped many students to overcome their weaknesses and fare in a much better way in the University examinations. This periodical assessment also helps to decrease the pressure of the students for preparation in University examination. The students also developed positive attitude and various skills e.g. communicative skills, laboratory skills etc. The students of the B.Ed section of this college also got trained to prepare teaching-learning materials, develop teaching skills and use them appropriately during teaching.
6. **Problems Encountered and Resources Required:** The major problem faced by the college in conducting the internal assessments is insufficient number of faculty members. In fact, there are no full-time teachers in some of the departments and while other departments have a number of vacant teaching posts. So the teachers faced a lot of difficulties in preparing question papers, evaluating them, recording the marks in marks register. However, the college has submitted requisitions to the College Service Commission for filling up the vacant teaching posts.
7. Notes(optional)
8. Contact person:
Name of the Principal : Dr Subhankar Ghosh
Name of the Institution : Acharya Jagadish Chandra Bose College
City : Kolkata
Pin Code : 700020
Accredited status : NAAC accredited in 2009
Work phone : 03322825181 Website : www.ajcbosecollege.org

Annexure -IV

BEST PRACTICE -2

1. **Title of the practice** : Creating awareness related to social issues amongst students
2. **Goal**: To create social awareness amongst students through different extension activities in order to make them responsible and sympathetic citizens.
3. **The Context** : Free Medical Check-up Camp organised for the benefit of the staff and students.
4. **The Practice**: The NSS unit our college organized a Free Medical Check-up Camp for the benefit of the staff and students. The program included free blood sugar and eye testing of the staff and students of the college. The camp was organised in collaboration with the SVS Marwari Hospital.
5. **Evidence of Success** : The turnout for the check up camp was fairly good. About 87 staff and students were benefited from the program.
6. **Problems Encountered and Resources Required** : The dearth of space was one of the major problems encountered while trying to do the practice. But with the enthusiasm of the staff and students and active cooperation of the hospital personnel, we could easily overcome the problem.

7. Notes(optional)

8. Contact person:

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Name of the Institution : Acharya Jagadish Chandra Bose College

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