

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

2012-13



**Acharya Jagadish Chandra Bose College
1/1B, Acharya Jagadish Chandra Bose Road
Kolkata – 700 020
<http://www.ajcbosecollege.org>**

The Annual Quality Assurance Report (AQAR) of the IQAC**Part – A**AQAR for the year (*for example 2013-14*)**2012-13****I. Details of the Institution**

1.1 Name of the Institution

ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1.2 Address Line 1

1/1B, A. J. C. Bose Road

Address Line 2

City/Town

Kolkata

State

West Bengal

Pin Code

700020

Institution e-mail address

info@ajcbosecollege.org

Contact Nos.

033-2282-5181

Name of the Head of the Institution:

Dr. Subhankar Ghosh

Tel. No. with STD Code:

033-2282-1362

Mobile:

94333 43919

Name of the IQAC Co-ordinator:

Dr. Ratna Guha Mustafi

Mobile:

98301 88431

IQAC e-mail address:

iqac@ajcbosecollege.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBC0GN13711

OR

1.4 NAAC Executive Committee No. & Date:

EC/47/A&A/02 dated 29.01.2009

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

<http://www.ajcbosecollege.org>

Web-link of the AQAR:

<http://www.ajcbosecollege.org/AQAR/AQAR1112.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.89	2009	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

17.12.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2009-10 submitted to NAAC on 21.09.2015
- ii. AQAR_2010-11 submitted to NAAC on 22.09.2015
- iii. AQAR_2011-12 submitted to NAAC on 29.09.2015
- iv. AQAR _____ (DD/MM/YYYY)
- v.

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	NA				
2.2 No. of Administrative/Technical staff	NA				
2.3 No. of students	NA				
2.4 No. of Management representatives	NA				
2.5 No. of Alumni	NA				
2.6 No. of any other stakeholder and community representatives	NA				
2.7 No. of Employers/ Industrialists	NA				
2.8 No. of other External Experts	NA				
2.9 Total No. of members	NA				
2.10 No. of IQAC meetings held	NA				
2.11 No. of meetings with various stakeholders:	No.	Nil	Faculty	Nil	
Non-Teaching Staff	Nil	Students	Nil	Alumni	Nil
		Others	Nil		

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International Nil National Nil State Nil Institution Level Nil

(ii) Themes NA

2.14 Significant Activities and contributions made by IQAC

1. Though the IQAC was not formed, the college administration functioned with the help of different committees e.g the academic committee, the admission committee, finance committee, the purchase and maintenance committee, the examination and routine committee, the building committee (to supervise the construction of the new building of the college) etc.
2. The Academic Calendar and Prospectus of the college was prepared by the secretary of the Teachers' Council along with the members of the examination and routine committee.
3. Promotion of teachers was supervised by the College authority.
4. The College authority took the initiative to fill up a number of vacant teaching posts of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. IQAC was still not formed but it was decided, as per the decision of the Governing Body of the College, the work for construction of the new college building would be done.</p> <p>2. The plan for upgradation/ automation was temporarily stalled as it could be foreseen that the library had to be shifted to make way for construction work.</p>	<p>1. The partial demolition of the old structure of the college building continued in this session. The soil testing, which needed to be done before the piling of the new building started, was also done.</p> <p>2. The library was shifted to a different place in the college campus. Even under this trying conditions, the library was made functional in this temporary location.</p>

Plan of Action	Achievements
<p>3. Different activities to create social awareness amongst students were chalked out.</p>	<p>3. Extension activities could not be carried by the NSS Cell due to the partial demolition of the old college building. However, the annual sports were held in January 2013 at the University Sports ground.</p>

(Academic Calendar of 2012-13 : **Annexure II**)

2.15 Whether the AQAR was placed in statutory body Yes NA No

Management Syndicate Any other body

Provide the details of the action taken

NA



Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	13	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	13	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the regulations and syllabi prescribed by its affiliating university viz. University of Calcutta. There was no change or revision of the University syllabus in this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	09	13	00	01

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	06	00	00	00	00	00	02	00	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

GL-00

VF-00

TF-28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	16	08
Presented papers	00	04	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Internal Assessments were carried out to monitor the progress of students through mid-term examinations and college test examinations. Some departments conduct special/remedial classes after the test examination, for students who need remedial coaching.

White board, overhead projectors, charts, models, computers etc. are often used by the teachers to make classroom teaching more innovative and interesting.

2.7 Total No. of actual teaching days

during this academic year

213

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
-----	-----	-----

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
1 st year B.Com	532					43.42
2 nd Year B.Com	452					21.70
3 rd Year B.Com	232		10.34			51.3
1 st year B.Sc	145					60.0
2 nd Year B.Sc	83					66.27
3 rd Year B.Sc.	81		13.6			80.25
1 st year B.A	217					52.53
2 nd Year B.A	103					83.5
3 rd Year B.A	101		nil			48.5
B.Ed	99		72.72			98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Active interaction with the students in classroom by teachers was a regular practice even in the absence of IQAC. Internet was available for the students only in the central library.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	08	00	13
Technical Staff	08	04	00	06



Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The primary problem of our college was dearth of space. So, the faculty members were encouraged by the college administration to primarily submit proposal of MRPs for space saving research work e.g, theoretical and computational related work. Accordingly, a number of teachers submitted proposals for MRPs in this session.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	04	00
Outlay in Rs. Lakhs	00	1.3	5.03	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	03	00
Non-Peer Review Journals	00	03	00
e-Journals	00	00	00
Conference proceedings	01	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	-	00	00
Minor Projects	02	UGC	6.67 lakh	5.03lakh
Interdisciplinary Projects	00	-	00	00
Industry sponsored	00	-	00	00
Projects sponsored by the University/ College	00	-	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	-	00	00
Any other(Specify)	00	-	00	00
Total	02		6.67 lakh	5.03lakh

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	NA	NA	NA	NA	NA

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
00	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
National level	0	International level	0

3.25 No. of Extension activities organized

University forum	0	College forum	0	
NCC	0	NSS	0	Any other
				1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension activities of the college were carried out in the form of NSS programmes, which included our students rendering various types of social services in the neighbouring slum areas.
- Lectures were organised to create awareness on various social aspects like education of women, child marriage, good sanitation, creation of pollution-free environment and other health and hygiene related matters. Students also visited an old age home.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2600 sqm	00	NA	2600 sqm
Class rooms	800 sqm	00	00	800 sqm
Laboratories	500 sqm	00	NA	500 sqm
Seminar Halls	00	00	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	00	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	11.22 (approx.)	12.05 (approx.)	UGC + College	33.27 (approx.)
Others	00	00	00	00

4.2 Computerization of administration and library

The college administration was partially computerised. The admission process was conducted manually. The Central Library of the college was also fully computerised with internet facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20233	5338230	98	32591	20331	5370821
Reference Books	830	201690	Nil	Nil	830	201690
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	08	Available	NA	NA	08	12	00
Added	29	02	LAN	-	-	11	16	00
Total	57	10	-	-	-	19	28	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet was available in all departments, the Central Library through LAN.

4.6 Amount spent on maintenance in lakhs :

i) ICT

NA

ii) Campus Infrastructure and facilities

3.8 (approx.)

iii) Equipments

NA

iv) Others

NA

Total :

3.8 (approx.)

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC was not formed but students support services were provided through remedial and tutorial classes in the slack session for the students who are first generation learners or are at the risk of failure.

5.2 Efforts made by the institution for tracking the progression

The suggestion of the Governing Body of our college for tracking progression percolates to the teachers through the Principal. The measures adopted include internal assessment of students (oral and written), remedial classes and mentoring the students as and when required.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2291	00	-	-

(b) No. of students outside the state

32

(c) No. of international students

00

<table border="1" style="display: inline-table;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>1579</td> <td>68.9</td> </tr> </table>	No	%	1579	68.9	<table border="1" style="display: inline-table;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>712</td> <td>31.1</td> </tr> </table>	No	%	712	31.1
No	%								
1579	68.9								
No	%								
712	31.1								
Men	Women								

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1649	20	06	-	00	1675	2258	25	08	-	00	2291

Demand ratio: 4: 1(approx.) Dropout %: 39% (approx.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are given necessary suggestions by the respective subject teachers for appearing in different competitive examinations as and when needed.

No. of students beneficiaries

Data Not Available

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

The Career Guidance and Placement Cell was not formed during this time

No. of students benefitted NA

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

No such programme was undertaken during this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 91 National level 00 International level 00

No. of students participated in cultural events

State/ University level 00 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 00 National level 00 International level 00

Cultural: State/ University level 00 National level 00 International level 00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	341	9.0 lakh (approx.)
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

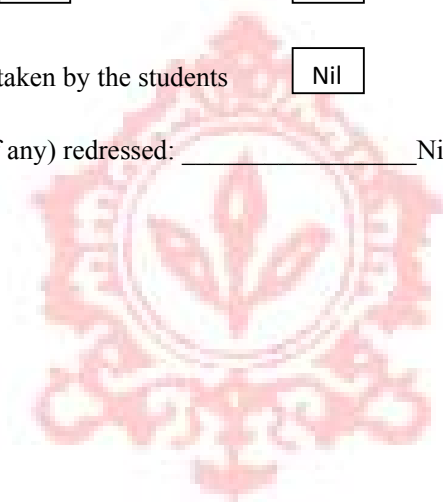
5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:



Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Our vision is to develop our college as one of the best institutes with all the modern learning facilities imparting highest standards of education so that its graduates emerge as ethical, fair and well-groomed exceptional citizens with strong belief in the principles of justice, liberty, equality and fraternity and who will strive to make their world a better place.

- To develop inquisitiveness, scientific temper and spirit of enquiry among the students,
- To broaden the perspectives of the students' understanding of our country's cultural heritage, scientific knowledge and social values,
- To develop a sense of belongingness,
- To help underprivileged and meritorious students to transcend social barriers,
- To train the learners to live amicably in the society,
- To develop social awareness by ensuring students' participation in National Service Scheme,
- To promote healthy student-teacher relationship,
- To draw out the best from the individual students,
- To manifest perfections already in man,
- To motivate students in co-curricular activities.

Our mission is to train youngsters to be competent, well-informed, liberal-minded human beings with an abiding faith in India's democratic institutions and the rule of law, and an abhorrence for tyranny, injustice and corruption.

- To provide teaching in the field of classical and modern subjects approved by the University of Calcutta with the purpose of promoting higher studies,
- To impart both theoretical and practical training in the field of Education to develop appropriate skill among the learners,
- To provide opportunities to the students and teachers to expand their knowledge base and quality development,
- To provide special care to the educationally backward students, and
- To organize self-development programs and placement facilities for the students after qualifying their final examination.

6.2 Does the Institution have a Management Information System

Yes,

- a) The college had put up a complaint box where the students register their complaints. A teacher, in charge of the complaint cell, used to redress the complaints from time to time in consultation with the college authority.
- b) Information also percolated through the students union, the NSS Cell and different committees.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teaching staff underwent refresher and orientation courses organised by the academic staff colleges of different universities.

6.3.2 Teaching and Learning

The academic calendar of the college was published at the beginning of the academic year. The lesson plans were made based on the allotment of the Calcutta university syllabus. The mid-term and test examination were conducted to evaluate to progress of the students. The Bio-Science and B.Ed departments of our college organised educational excursions for the benefit of the students.

6.3.3 Examination and Evaluation

The Routine and Examination Committee prepared the scheduled for different examinations of the college as per the academic calendar. Questions papers were set following the norms of the affiliating University.

6.3.4 Research and Development

The college administration encouraged the teachers to submit proposals to the UGC for major and minor research projects. However, the perpetual space problem was always an impediment for carrying out such research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of the Central library had just started.

6.3.6 Human Resource Management

The college could not conduct NSS programmes as frequently as in the previous session. This was primarily due to the demolition of the old college building and many adjustments which had to be made in respect of the space problems.

6.3.7 Faculty and Staff recruitment

The college did not get any permanent faculty to fill-up the teaching post from the College Service Commission in this session. However, a few Guest Lecturers were appointed to meet the growing demand of teaching staff.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission process was handled both manually and digitally. However, to maintain transparency and ensure publicity, advertisements related to admission were published in different newspapers. The selection of students for admission was strictly on the basis of merit.

6.4 Welfare schemes for

Teaching	College Employees' Co-operative Society
Non teaching	College Employees' Co-operative Society
Students	Freeship (partial or full exemption of college fees), Students health home to provide emergency medical services.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not within our limits

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

No meeting of the Alumni Association could be conducted as the college was passing through a transition state.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college had a small garden in the front and a few big trees in the campus. In addition, the college authority tried to keep the campus totally pollution- free and clean as far as practicable by planting trees and decorating the college with potted plants.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The academic committee ensured the maintenance of good and healthy academic environment in the college campus.

The Institution is completely secular in nature. In fact, a good fraction of the students (specially girls students) are from the minority community. Special attention is given to the weaker sections of the students. The college also promoted representation of women in all aspects.

Student participation in extra and co-curricular activities is encouraged through the NSS Cell and Games and Sports committee.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Partial demolition of the old building has started. The plan of the new college building was already approved and its execution was also under way.
- b) The execution of different activities related to social issues could not be carried out by the NSS Cell in this session due to the partial demolition of the old college building. The college was passing through a transition state and the staff of the college were pre-occupied with the adjustments that needed to be made in this session.

7.3 Give two Best Practices of the institution :

Best Practice No. 1: Internal Assessment of students

Best Practice No 2: Remedial classes to provide extra support to the minority section and non-creamy layer of students

Please see annexure-III and annexure-IV

7.4 Contribution to environmental awareness / protection

- (1) The teacher in charge of the Environmental Studies department took initiative to organise different projects to make the students aware of the growing environmental pollution e.g. the students were taken to different traffic signals to survey the amount of emission by the vehicles passing through the signals. The projects are a part of their curriculum.
- (2) The college administration tried to maintain a plastic free, green campus.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

1. To continue the construction of the new College Building
2. To seek approval for new PG courses from the affiliating University after the construction of the building.

Ratna Guha Mustafi
 (Dr Ratna Guha Mustafi)
 Coordinator, IQAC
 Co-ordinator, IQAC
 A. J. C. Bose College
 Kolkata - 700 020

Subhankar Ghosh
 (Dr Subhankar Ghosh)
 Principal
 Principal
 A. J. C. Bose College
 1/1B, A. J. C. Bose Road, Kol - 20

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-II



ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1/1B, Acharya Jagadish Chandra Bose Road, Kolkata-700 020, Phone : 2282-5181/1482

ACADEMIC CALENDAR 2012-13

JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012
S 1 8 15 22 29 M 2 9 16 23 30 T 3 10 17 24 31 W 4 11 18 25 T 5 12 19 26 F 6 13 20 27 S 7 14 19 28	S 5 12 19 26 M 6 13 20 27 T 7 14 21 28 W 1 8 15 22 29 T 2 9 16 23 30 F 3 10 17 24 31 S 4 11 18 25	S 30 2 9 16 23 M 3 10 17 24 T 4 11 18 25 W 5 12 19 26 T 6 13 20 27 F 7 14 21 28 S 1 8 15 22 29	S 7 14 21 28 M 1 8 15 22 29 T 2 9 16 23 30 W 3 10 17 24 31 T 4 11 18 25 F 5 12 19 26 S 6 13 20 27	S 4 11 18 25 M 5 12 19 26 T 6 13 20 27 W 7 14 21 28 T 1 8 15 22 29 F 2 9 16 23 30 S 3 10 17 24	S 30 2 9 16 23 M 31 3 10 17 24 T 4 11 18 25 W 5 12 19 26 T 6 13 20 27 F 7 14 21 28 S 1 8 15 22 29
JANUARY 2013	FEBRUARY 2013	MARCH 2013	APRIL 2013	MAY 2013	JUNE 2013
S 6 13 20 27 M 7 14 21 28 T 1 8 15 22 29 W 2 9 16 23 30 T 3 10 17 24 31 F 4 11 18 25 S 5 12 19 26	S 3 10 17 24 M 4 11 18 25 T 5 12 19 26 W 6 13 20 27 T 7 14 21 28 F 1 8 15 22 S 2 9 16 23	S 31 3 10 17 24 M 4 11 18 25 T 5 12 19 26 W 6 13 20 27 T 7 14 21 28 F 1 8 15 22 29 S 2 9 16 23 30	S 7 14 21 28 M 1 8 15 22 29 T 2 9 16 23 30 W 3 10 17 24 T 4 11 18 25 F 5 12 19 26 S 6 13 20 27	S 5 12 19 26 M 6 13 20 27 T 7 14 21 28 W 1 8 15 22 29 T 2 9 16 23 30 F 3 10 17 24 31 S 4 11 18 25	S 30 2 9 16 23 M 3 10 17 24 T 4 11 18 25 W 5 12 19 26 T 6 13 20 27 F 7 14 21 28 S 1 8 15 22 29

LIST OF HOLIDAYS (2012-2013)				Date	No. of Holi- Days	day	Particulars
Date	No. of Holi- Days	day	Particulars				
09.08.2012	1	Thursday	Janmastami	2013	1		Rudrajatra
10.08.12	1	Friday	College Foundation day	AS PER C.U. LISTED HOLIDAYS			
15.08.12	1	Wednesday	Independence day	Principal's Discretion Holiday = 05			
20.08.12	1	Monday	Id-Ui-Filter	ACADEMIC ACTIVITIES			
02.10.12	1	Sunday	Mahatma Gandhi's Birthday	Date	Day	Particulars	
15.10.12	1	Monday	Mahalaya	17.07.2012	Tuesday	Beginning of 1st year (Hons.& Gen.) Classes of B.A/ B.Sc./ B.Com.	
20.10.12 to 13.11.12	25	Saturday to Tuesday	Puja Holidays (From Sasthi to Kali Puja)	30.07.12	(Monday)	Beginning of B.A / B.Com (2nd +3rd) year Classes B. Sc. 3rd yr. Classes	
27.10.12	1	Saturday	Id-Uz-Zoha	05.09.12 (Wednesday)		Teacher's Day	
15.11.12	1	Thursday	Bhratridwitiya	3rd Week of November		Mid Term Exam. of Part-I, Part-II, Part-III	
22.11.12	1	Thursday	Jagadhatri Puja	1st Week of December		B.Ed Excurssion	
25.11.12	1	Sunday	Muharram	3rd Week of December		College Games & Sports	
28.11.12	1	Wednesday	Guru Nanak's Birthday	January-February		B.Ed Practice Teaching & Final Teaching	
25.12.12 to 31.12.12	7	Tuesday to Monday	Winter recess [Suspension of classes]	2nd Week of January		College Test of B.A/B.Sc/B.Com 3rd year (Hons. & Gen.)	
01.01.2013	1	Tuesday	New Year's Day	2nd Week of February		College Test of B.A/B.Sc/B.Com 2nd year (Hons. & Gen.)	
23.01.13	1	Wednesday	Netaji's Birthday	2nd Week of March		College Test of B.A/B.Sc/B.Com 1st year (Hons.& Gen.)	
24.01.13	1	Friday	University Foundation Day	3rd Week of March		Selection Test of B.Ed.	
25.01.13	1	Friday	Fateha Doaz Daham	2nd Week of April		B.Ed Practical Exam (PDP, CAPR)	
26.01.13	1	Saturday	Republic Day	3rd Week of April		B.Ed C.U. Lab Practical Exam	
15.02.13 to 16.02.13	2	Friday & Saturday	Saraswati Puja				
27.03.13	1	Wednesday	Doljatra				
29.03.13	1	Friday	Good Friday				
30.03.13	1	Saturday	Easter Saturday				
13.04.13	1	Saturday	Chaitra Sankranti				
14.04.13	1	Sunday	Bengali New Years' Day				
25.04.13	1	Thursday	Buddha Punima				
01.05.13	1	Wednesday	May Day				
08.05.13	1	Wednesday	Rabindra Jayanti			Principal	

Annexure -III

BEST PRACTICE -1

1. **Title of the Practice:** Internal Assessment of students
2. **Goal:** To monitor the progress of the students
3. **The Context:** A majority section of the students who take admission in our college is of average merit. Moreover, a good section belongs to the minority community (including girl students). Some are even first generation learners or come from the weaker section of the society. Hence periodical monitoring of student progress is absolutely essential to maintain a competent academic level.
4. **The Practice:** Mid-term and College Tests are conducted in due time to monitor the progress and preparedness for the ensuing University exam respectively. In addition, to Special/ Remedial Classes are arranged for the first generation learners and for the weaker students.
5. **Evidence of Success:** The measures mentioned above helped many students to overcome their weaknesses and fare in a much better way in the University examinations. This periodical assessment also helps to decrease the pressure of the students for preparation in University examination. The students also developed positive attitude and various skills e.g. communicative skills, laboratory skills etc. The students of the B.Ed section of this college also got trained to prepare teaching-learning materials, develop teaching skills and use them appropriately during teaching.
6. **Problems Encountered and Resources Required:** The major problem faced by the college in conducting the internal assessments is insufficient number of faculty members. In fact, there are no full-time teachers in some of the departments and while other departments have a number of vacant teaching posts. So the teachers faced a lot of difficulties in preparing question papers, evaluating them, recording the marks in marks register. However, the college has submitted requisitions to the College Service Commission for filling up the vacant teaching posts.
7. Notes(optional)
8. Contact person:
Name of the Principal : Dr Subhankar Ghosh
Name of the Institution : Acharya Jagadish Chandra Bose College
City : Kolkata
Pin Code : 700020
Accredited status : NAAC accredited in 2009
Work phone : 03322825181 Website : www.ajbosecollege.org

Annexure -IV

BEST PRACTICE -2

1. **Title of the practice** : Remedial classes to provide extra support to the minority section and non-creamy layer of students
2. **Goal**: To upgrade the first generation learners, students from the minority community and non-creamy layer, the UGC sponsored Remedial classes were introduced.
3. **The Context** : To utilize the funds given by the UGC for the purpose sated above.
4. **The Practice**: A co-ordinator was selected for the smooth functioning of the whole programme. The respective departments arranged to take the classes in addition to the allotted one.
5. **Evidence of Success** : A good number of students in these remedial and tutorial classes. It helped them to better their results in the University examinations.
6. **Problems Encountered and Resources Required** : The response was very poor at the begining because of the reluctance of the students to join such classes. However, the number increased considerably after the first few classes.
7. Notes(optional)

8. Contact person:

Name of the Principal : Dr Subhankar Ghosh

Name of the Institution : Acharya Jagadish Chandra Bose College

City : Kolkata

Pin Code : 700020

Accredited status : NAAC accredited in 2009

Work phone : 03322825181

Website : www.ajcbosecollege.org

Mobile : 09433343919 Fax: 03322821362

E-mail- info@ajcbosecollege.org